

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL  
HELD IN THE PAVILION ON TUESDAY 7 MAY 2013

**Present:**

John Self (in the Chair)  
Daphne Grint  
Paula Carter  
Stuart Clancy

Graham Buckley  
Bob Clarke  
Les Wright

**Also in attendance:**

Sonya Garland (Clerk)

Joanne Keeler (District Councillor)

**Members of the Public**

None in attendance.

**1. Chairman's welcome and apologies for absence**

Apologies were received from John Starling.

**2. Declarations of Interest**

No declarations were made.

**3. To Ratify the Minutes of the Meeting held on 2 April 2013**

The minutes were signed as being a true record of the meeting.

**4. Matters arising from the Minutes of the Meetings on 2 April 2013**

4.1 4.1 – Grit bins. The former Clerk had confirmed that 2x grit bins had been received and placed in the village two years previously. It was agreed to consider whether to purchase replacement bins again during winter.

4.2 4.2 - Cllr Clarke advised that water levels had lowered within the lake and Hall Lane was now passable.

4.3 11.2. Cllr Keeler confirmed that she had emailed Highways regarding Yew Tree House. They had replied stating that they would contact the landowner again and would pursue through legislation if necessary. Cllr Keeler confirmed that she would respond asking Highways to confirm that if an accident occurred both Highways and the resident would be jointly responsible.

**5. Police Report**

5.1 The police report for April 2013 was considered. During this period 15 calls were made to the control room, 3 of which were recorded (1x harassment, 1x criminal damage to a vehicle and 1x burglary other than dwelling).

The annual police report was considered. During this period 208 calls had been made to the control room with 31 being recorded. 7 had been detected (26.6%).

**6. Reports from County & District Councillors**

There was nothing to report.

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**7 Break for the Public to Speak**

No public in attendance.

**8 Correspondence**

- 8.1 St Margaret's Churchyard - Further to the last meeting Mr Rowlands had responded to the clerk to confirm that the Churches undertaking to provide a contribution towards a new meeting / committee room at the Pavilion from the proceeds of the sale of the former church rooms was still in place. Mr Rowlands was not aware of what stage the Pavilion Committee were at in the process.

It was agreed to invite both Mr Rowlands and a representative from the Pavilion Committee to the next meeting so the discussion could be moved forward. Mr Rowland's request for a grant towards the cost of the maintenance of the churchyard would also be discussed.

- 8.2 Correspondence had been received from the Norfolk Rural Community Council requesting that the years subscription costs be paid. After discussion it was agreed that the council would pay for the bronze membership at £20 per annum.
- 8.3 Further to discussions at previous meetings the clerk had obtained the price for dog bins for the Pavilion. The cost of one bin would be £108 in total (not including installation). Broadland Council would then charge £3 per week to empty. The clerk would confirm with Broadland that they were happy with the location, then order the bin upon their confirmation.
- 8.4 Felthorpe Pavilion had written requesting a donation towards the cost of finger guards (£958) and tree works (£426). The clerk would ascertain whether the council could reclaim VAT on such requests. It was agreed in principle to pay the VAT amount of both invoices if the council could reclaim it.
- 8.5 Active Norfolk had written regarding Norfolk village games; it was agreed to forward this to the Pavilion committee.
- 8.6 Street Naming – A letter had been received requesting that the parish council liaise with Wright Properties East Anglia Limited regarding a name for the new road adjoining Mill Road. The clerk would contact them and suggest Ables Close, after former village resident Mr Ables.
- 8.6 A letter had been received from the Environment Agency, updating the council on work which had been carried out on the river Wensum.

**9 Planning**

The following planning applications were considered:

- 9.1 Application 20130428 – Temporary standing of mobile home, Brands Lane – NO

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OBJECTION.

9.2 Application - 20130496 – Proposed demolition of Mill farm outbuildings, Mill Farm, Mill Lane – NO OBJECTION

9.3 Application - 20130501 – Proposed service gantry and kiosk, Bull Farm, Abattoir, Reepham Road – NO OBJECTION.

**10 Clerks salary / payroll provider**

It was agreed that as the clerk had been in post a year she would be given a payrise to the next point on the scale (£9.253p/hour). It was also agreed to set up a standing order for her basic salary and just expenses would be claimed at future meetings.

The payroll provider had contacted the clerk to advise her fee for the coming year would be £48 per annum. It was agreed to pay this when the invoice was received.

**11 Finance**

The following payments were agreed:

- Clerks salary and expenses (April)- £152.61
- Felthorpe Cricket Club – Grass Cutting Costs £356.41
- Room hire £36.00
- Grass Cutting, Mr Peachment - £170.00
- Norfolk RCC - £20
  
- Precept received £4500
- New Homes Bonus Received £4991.04

**12 Village Matters**

11.1 It was agreed to write to the resident of 4 Taverham Road to ask whether the Council could pay for the hedge around the front of her property to be trimmed, as currently it was encroaching on the grass making it difficult to cut.

11.2 It was agreed to contact the PCSO regarding the path behind School Garage, leading to Church Lane, as razor wire had been laid along the route, at a dangerous height.

The meeting closed at 10.00pm

Date of next meeting – Tuesday 4 June 2013, 8pm.

