

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 4 JULY 2017

Present:

Ben Bates (in the Chair,)

Paula Carter

Robert Barber

Graham Buckley

John Bebbington

Andrea Elsdon

Also in attendance:

Sonya Blythe (Parish Clerk)

Members of the public

1 Chairman's Welcome and Announcements and apologies for absence

None received

2 To receive members' declarations of interests and consider requests for dispensations

None.

3 To Ratify the Minutes of the Meeting held on 6 June 2017

The minutes were **agreed** and signed as being a true record of the meeting

4 Matters arising from the Minutes of the Meetings on 6 June 2017

None raised.

5 To co-opt a new councillor

No response to notices as yet. Councillors to raise at village fete.

6 Police Report

The police report for the period 1⁻³⁰ June 2017 was received; 1 crime had been recorded in the period – 1x leaving without paying.

The next SNAP meeting would be held on 19 July in Reepham.

7 Reports from County & District Councillors.

TA had sent his apologies.

District councillors Joanne Keeler and Tasmin Lodge were not present at the meeting.

8 Break for the Public to Speak

Meeting closed at 20.13

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No matters raised.

Meeting reopened 20.13

9 To consider the purchase of SAM speed equipment for the parish.

Councillors considered the purchase of a SAM2 Speed camera for the parish with the next opening of the Parish Partnership Fund. The cost would be between £4000-5000. Six separate sites would be required within the parish, to be agreed with NCC, and the camera must be moved every four weeks. The camera would belong to FPC and so would have to be insured.

Following discussion it was agreed to obtain formal costings for a camera for full consideration and speak to other parish council's to understand the benefits.

ACTION: CLERK

10 To discuss Highways

It was noted that the parish partnership scheme for 2018 had now opened up. It was not clear whether road narrowings could still be applied for and so the Clerk was asked to clarify. ACTION: CLERK.

A site meeting had been held with Highways to discuss the feasibility of a third narrowing. If parish partnership funding was not available then consideration would be given to funding the narrowing fully. No commitment had been made by Highways to prioritise markings on the existing ones.

It was noted that the special meeting to present the traffic petition would be held on 11 July. The Chairman of the Transport, Environment and Development Committee would attend.

11 To consider the postal address of the Parish Council

Consideration was given to the purchase of a PO box address and a fixed phone number for the Clerk, to provide continuity in contact details for the parish council.

It was **agreed** to purchase a PO Box for up to £318 per annum. It was agreed to maintain the current method of telephone contact and not purchase an automatic 'phone system.

12 To receive correspondence.

12.1 Hornsea Project Update - update noted.

12.2 CPRE Norfolk Alliance Roadshow - the date was noted and the concept supported. There were no Councillors available to attend.

12. The Parish Partnership Scheme had been released for 2018.

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13 To Consider Planning applications

13.1 20170798 – 62 The Street, Rear garden gazebo with open sides (retrospective) – support.

13.2 20171033 - 40 Taverham Road, single storey extension and garage – support.

Clerk to submit comments.

13.3 It was noted that 20170408 (detached bungalow and garage on plot to rear of 41b & 41c) would be considered by Broadland's Planning Committee on 12 July. FPCs objection would be included in the papers.

14 To consider final arrangements for the parish fete

Plans were finalised for the forthcoming fete. It was noted that name badges were required. ACTION BB.

15.1 To consider financial matters

15.1 The following payments were agreed:

- Clerks Salary and Expenses (June)- £182.82 (SO of £153.20 paid on 1 July), cheque for £29.62 expenses.
- Felthorpe PCC (grounds donation) £450

15.2 The annual insurance quote of £334.53 was considered and agreed.

15.3 The updated accounts were noted.

16 To Give Updates on Councillor Portfolios / Village Matters.

16.1 GB reported that the Facebook page was growing, with 122 views in the previous week.

16.2 AE / PC had attended the Pavilion committee meeting.

16.3 JB advised that he was in the process of obtaining timber to repair the benches,

16.4 A fly-tipped mattress had been dumped in the woods. ACTION: Clerk.

16.5 It was noted that NCC had recently cut the footpaths. The Clerk would check whether this had been an error.

16.6 Work had begun to install electric into the cricket field.

17 Items for next agenda

None raised.

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Date of next meeting – Tuesday 5 September 2017.

Meeting closed at 21.30