

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 5 SEPTEMBER 2017

Present:

Ben Bates (in the Chair,)

Paula Carter

Robert Barber

Graham Buckley

John Bebbington

Andrea Elsdon

Also in attendance:

Sonya Blythe (Parish Clerk)

Members of the public

1 Chairman's Welcome and Announcements and apologies for absence

None received

2 To receive members' declarations of interests and consider requests for dispensations

BB declared an interest in item 12, as he would receive reimbursement for printing costs.

3 To ratify the minutes of the meeting held on 4 July 2017

The minutes were **agreed** and signed as being a true record of the meeting

4 Matters arising from the minutes of the meeting on 4 July 2017

AE reported that the village fete was very successful, with a number of people speaking to the Parish Council. The main issue raised was traffic.

5 To co-opt a new councillor

Two candidates introduced themselves.

Following a vote Andrew Cooper was proposed and elected on to the council. The declaration of acceptance of office was completed.

6 Police Report

The police report for the period 1st July 2017 to 29th August 2017 was received; there had been no reported crimes.

7 Reports from County & District Councillors.

County Councillor TA and District Councillor Joanne Keeler had sent their apologies.

District councillors Tasmin Lodge was not present at the meeting. No apologies were received.

8 Break for the Public to Speak

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 5 SEPTEMBER 2017

Meeting closed at 20.28

No matters raised.

Meeting reopened 20.28

9 To agree the Parish Partnership bid 2017-2018.

RB reported that he had spoken with NCC and they would not approve a bid for an additional narrowing until they had monitored the effect of the NNDR on the existing ones, in 2018.

A proposal for FPC to purchase two SAM2 speed monitoring and data collection cameras, plus required accessories, was considered. These would cost £6710.55 (shared between FPC and NCC) and have a three year warranty. The insurance increase would be approximately £46. A risk assessment had been drawn up and a rota for camera locations was shared.

An additional location in Bilney Lane was suggested, which RB agreed to discuss with Westcote. He would also establish whether the cameras would belong to FPC or Highways. ACTION RB.

Following discussion it was proposed and agreed that the bid be submitted to NCC. ACTION RB / CLERK.

10 To receive correspondence.

10.1 Felthorpe Cricket Club attended to discuss a letter they had sent to FPC about the recent 'phone mast application on their land. Councillors confirmed that the parish council's stance towards the application had not changed. The applicant had launched an appeal to the Planning Inspectorate and this seemed an impartial way for a decision to be made.

10.2 The CPRE Vision for Norfolk was noted.

10.3 The Houchen Plantation had written offering grazing land. This would be added to the website, with permission.

10.4 Norfolk County Council had responded to the traffic petition to say that they would not consider the changes until the NNDR had been completed and subsequent monitoring carried out. The Clerk would check whether NCC had followed their own procedures as it was not clear what Committee had discussed the petition or where it was published on their website. ACTION CLERK.

11 To Consider Planning applications

11.1 None received.

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 5 SEPTEMBER 2017

12 **To consider financial matters**

12.1 The following payments were agreed:

- Clerks Salary and Expenses (July and August)- £306.40 (SO of £153.20 paid on 1 August & 1 September), cheque for £371.20 expenses.
- HMRC (clerks tax) £115
- Mazars (annual audit) £120
- Norfolk County Council (gateways) £5,066.50
- Mr Sibley (grounds maintenance) £480
- RJ Bates (Instaprint – fete posters) - £44.99

12.2 The following income was noted:

- HMRC (VAT reclaim) £34.33
- Norfolk County Council (road narrowings refund) £5,520.11

12.3 The updated accounts were noted.

13 **To Give Updates on Councillor Portfolios / Village Matters.**

13.1 It was reported that lines had now been painted on the narrowings

13.2 BB reported that work on the telephone box was underway. A decision would be made at the next meeting regarding its use.

13.3 The gateways had now been paid for and an installation date was awaited from NCC. Following a discussion on the wording it was **agreed** that they should read

Incoming sign – “Welcome to – FELTHORPE - Please Drive Carefully”

Outgoing sign – “Thank you for driving carefully –FELTHORPE - Have a Safe Journey”

13.4 JB reported that he had finished carrying our repairs on the parish benches. BB agreed to send a thank you letter for the wood. ACTION BB.

13.5 The following would be reported to Highways:

- Street sign with rotten posts on Taverham Road
 - Road sign knocked over at the corner of Reepham Road / Taverham Road.
 - The overgrown tree on the green would be reported again
- ACTION CLERK.

13.6 The Clerk was asked to write to 114 The Street regarding their hedge growing over the footpath. ACTION CLERK.

13.7 The Highways problem report form would be added to the website. ACTION CLERK

14 **Items for next agenda**

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 5 SEPETMBER 2017

Future use of the Telephone box.

Date of next meeting – Tuesday 3 October 2017.
Meeting closed at 21.55