

**Felthorpe Parish Council  
Action Plan 2018**

	<b>Action</b>	<b>Action By:</b>	<b>Complete By</b>
1	Awaiting outcome of Parish Partnership bid for funding at time of writing, for SAM2 monitoring cameras. If successful, to implement the rota of locations to monitor the speed of vehicles travelling through the parish.	Councillors with traffic and highways portfolio / Clerk.	Summer 2018
2	Continue to implement the three year traffic plan to improve roads and traffic within the parish.	Councillors with traffic and highways portfolio / Clerk.	Ongoing
3	To organise a village litter pick during the Easter holidays	Councillors with traffic and highways portfolio	March 2018
4	Meet requirements of the Transparency Code 2014 by ensuring that the relevant information is published by 1 July annually.	Clerk	June 2018
5	To continue to report issues to the relevant authorities to improve the appearance and functionality of the parish eg overgrown trees and potholes	Councillors / Parish Clerk.	Ongoing
6	Review risk register.	Councillors / Clerk	April 2018
7	Review asset register.	Councillors / Clerk	June 2018
8	To continue good governance of the parish by insisting councillors attend New Councillor training and other training as requested. To support the clerk in attending training, courses and conferences.	Councillors / Clerk.	Ongoing
9	To carry out improvements to Parish assets, specifically the village sign and the bus shelter.	Councillor with portfolio for assets /	December 2018

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		Clerk.	
10	To update policies and procedures where required	Clerk	Ongoing
11	To finish carrying out works to the telephone box.	Councillor with portfolio for assets / Clerk.	June 2018
12	To attend the annual parish fete to liaise with the community	Council	July 2018