

## **FELTHORPE PARISH COUNCIL – A SUMMONS**

**To all Members of the Council**

**The Annual Parish Council Meeting will be held in the Pavilion on  
Tuesday 1 May 2018 on the rise of the Annual Parish Meeting (approximately  
8.15pm)**

### **AGENDA**

- 1. Chairman's Welcome and to receive and consider apologies for absence**
- 2. To receive members' declarations of interests and consider requests for dispensations**
- 3. To elect the Chairman for the forthcoming year**
- 4. To elect the vice Chairman for the forthcoming year**
- 5. To ratify the minutes of the meeting held on 3 April 2018**
- 6. To receive information on matters arising from the minutes not covered elsewhere on the agenda**
- 7. To receive the police report**
- 8. To receive reports from county & district councillors if present**
- 9. To close the meeting for the public to speak if required**
- 10. To consider and re-confirm the following policies:-**
  - 10.1 Code of Conduct
  - 10.2 Standing Orders
  - 10.3 Financial Regulations
- 11. To agree the annual appointments to Committees**
  - 11.1 Fuel Allotment Charity
  - 11.2 Recreation Ground Committee
- 12. To agree appointments to portfolio holder roles**
  - Traffic and Highways
  - Finance and Communications
  - Amenities and Assets
  - Recreation Ground
  - Planning
  - Data Protection
- 13. Data Protection General Regulations :**
  - 13.1 To agree changes to the Clerks job description
- 14. To receive an update on repairs to the bus shelter**
- 15. To receive an update on Highways**

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- 15.1 Village gateways
- 15.2 Parish pride day

**16. To note / action the following correspondence**

- 16.1 Local theft
- 16.2 Priority signs

**17. To consider planning applications**

- 17.1 20180562, Erection of Timber Framed 3-Bay Cart Shed - Valley Farm, Holt Road
- 17.2 To consider any applications received after the agenda was published.

**18. To consider financial matters**

- 18.1 To consider an updated insurance quote
- 18.2 To agree to the following payments:
  - Clerks Salary and Expenses (April)- £198.51 (SO of £153.20 paid on 1 May), cheque for £25.40 expenses.
  - NALC annual fees £195.79
  - Parish partnership scheme – SAM2 Cameras £3449.78
  - Insurance quote - TBC

18.3 To note income:

- CIL payment 5,424.65

18.4 To note a mis-payment from Norfolk County Council

18.5 To note the updated accounts

18.6 To agree the budget for attendance at the 2017 village fete, if required

**19. To receive updates on Councillor portfolios / Village Matters (items for information only)**

**20. To receive items for the next agenda**

Signed.....*S Blythe*.....Sonya Blythe  
Clerk to the Council

**DATE OF THE NEXT MEETING . . . TUESDAY 5 JUNE 2018**