

**Felthorpe Parish Council
Action Plan 2020**

	Action	Action By:	Complete By	Review December 2020
1	Per parish traffic calming plan, awaiting outcome of Parish Partnership bid for funding at time of writing for two additional road narrowings. If successful, liaise with Highways to get constructed at the earliest opportunity.	Councillors with traffic and highways portfolio / Clerk.	Spring 2020	
2	To start work to improve footpaths to a make the parish pedestrian and wheelchair friendly by 2022.	Councillors with traffic and highways portfolio / Clerk.	To 2022	
3	To organise the third Village Pride Day for 11 April 2020 and a village planting day for autumn.	All councilors / Parish Clerk	Autumn 2020	
4	Meet requirements of the Transparency Code 2014 by ensuring that the relevant information is published by 1 July annually.	Clerk	June 2020	
5	To continue to report issues to the relevant authorities to improve the appearance and functionality of the parish eg overgrown trees and potholes	Councillors / Parish Clerk.	Ongoing	
6	To work with the recreation ground committee to develop a bid for Parish Partnership funding to try improve the pavilion carpark	Councillors / Parish Clerk	Summer 2020	
7	To maintain good governance by reviewing core policies such as risk register, standing orders, asset register and internal	Councillors / Clerk	Ongoing	

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	controls annually.			
8	To continue good governance of the parish by insisting councillors attend New Councillor training and other training as requested. To support the clerk in attending training, courses and conferences.	Councillors / Clerk.	Ongoing	
9	To carry out improvements to Parish assets, specifically the bus shelter.	Councillor with portfolio for assets / Clerk.	Summer 2020	
10	To work with Broadland Council to establish if FPC could pay for CCTV to prevent fly-tipping or alternatively erect signage.	Chairman / Clerk	July 2020	
11	To purchase a new notice board to replace the Church Lane one.	Councillor with portfolio for assets / Clerk.	Summer 2020	
12	Continue to protect parish from large scale developments and planning applications	Council	Ongoing	
13	To attend the parish fete on 26 July and liaise with parishioners	Council	July	
14	To investigate holding a best front garden competition ready for spring 2021.	Council	Spring 2021	
15	To liaise with the County Councillor to reclassify Hall Lane as a 'No Through Road'.	Council	2020	