

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD VIA ZOOM ON TUESDAY 7 JULY 2020

Present:

Ben Bates (in the chair)
Graham Buckley

Peter Knowles
John Bebbington
Mark Payne

Member of public

Tony Adams (County Councillor)

Also in attendance:

Sonya Blythe (Parish Clerk)

1 Chairman's Welcome and announcements and apologies for absence

Apologies were received and accepted from Paula Carter and Andrew Cooper.

The Chairman welcomed attendees to the meeting, being held virtually under legislation LAPCP Regulations 2020.

2 To receive members' declarations of interests and consider requests for dispensations

GB in regard to item 7.2 as the application was opposite a family member's home.

3 To ratify the minutes of the meeting held on 2 June 2020

The minutes of the meeting were **agreed**. They would be signed at the next meeting held in person.

4 Matters arising from the minutes of the previous meeting

4.1 None raised.

5 To note / action the following correspondence

5.1 The report from the internal auditor was noted.

5.2 Norfolk County Council (NCC) had written requesting local knowledge of a gate at the Haveringland Road entrance to Felthorpe. Councillors confirmed that they could always remember a gate in that location. The Clerk would advise NCC.

5.3 Haveringland Parish Council had written regarding a large planning application in their parish for a Country Park. Councillors felt that this would cause additional traffic through Felthorpe, as one of the only routes to the location, and **agreed** to object.

5.4 Invitation to Bid for Parish Partnership 2021/22. BB advised that he had contacted NCC to establish whether this fund could be used to resurface the Pavilion carpark. An answer was awaited. Highways Engineers would also be asked to visit regarding proposed footpath improvements so that an application could be submitted. TA agreed to find out when construction on the new road narrowings would commence.

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- 5.5 The location of a traveller site off the A140 was noted.
- 5.6 Felthorpe priority system to accompany road narrowings – TA confirmed that his £6k maintenance fund this year could be used for signage on the new narrowings, with the remainder being used for footpath improvements. He would join any meeting held between NCC and the Parish Council.

5.7 The updated address for 23a The Street was noted.

5.8 Correspondence received since publication of the agenda

None

6 To review the following policies:

6.1 Records Retention Policy – a section was added in detailing how general correspondence would be dealt with. With this change the policy was agreed.

6.2 The Equality Policy was agreed.

Clerk to upload to website.

7 To consider planning applications

7.1 None.

7.2 To consider any applications received after the agenda was published.

- 20201198 - Variation of condition 2 of planning permission 20191236 -
The Paddocks, 12 Bilney Lane. No objections.

7.3 To ratify planning responses sent since the last meeting
20200971 - Builders Yard, Mill Lane – no objections.

8 To consider financial matters

8.1 The updated accounts were received.

The following payments were agreed:

- Clerks Salary and Expenses (June) - £496.99 (SO of £153.20 paid on 1 July), cheque for £343.79
- Mr Sibley (grounds maintenance) £523.10
- Parish Partnership 2020 (Norfolk County Council) £12500
- St Margaret PCC (grounds maintenance grants - agreed June) £1750
- John Bebbington (CCTV signs and posts) £420.30

8.2 To note Income:

D Thomas (District Councillor) – contribution to CCTV signs £150.

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9 **To receive updates on Councillor portfolios / Village Matters (items for information only)**

The following was noted:

- 9.1 PK advised that regular fly tipping was still occurring locally. JB advised that he was now in possession of the CCTV signs, which would be erected shortly.
- 9.2 GB reported that the Felthorpe People Facebook page was growing in numbers.
- 9.3 BB noted that Broadland District Council were looking to rename the local Houghen Plantation.

10 **To receive items for the next agenda**

Potential amendments to the village sign.

- 11 **Date of next meeting: Friday 4 September 2020 (Zoom or Pavilion - to be confirmed)**

Meeting closed at 20:40