

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD ON TUESDAY 6 OCTOBER 2020 AT 8PM, VIA ZOOM.

Present:

Ben Bates (in the Chair)
Paula Carter
Andrew Cooper
Wendy Saunders

Peter Knowles
John Bebbington
Mark Payne

Also Present:

Lisa Starling (District Councillor)
Tony Adams (County Councillor)

Sonya Blythe (Parish Clerk)

1. Chairman's Welcome and to receive and consider apologies for absence

The Chairman welcomed attendees to the meeting, being held virtually under legislation LAPCP Regulations 2020.

Apologies were accepted from Paula Carter.

2. To receive members' declarations of interests and consider requests for dispensations

None.

3. To ratify the minutes of the meeting held on 4 September 2020

The minutes were agreed as an accurate record. They would be signed at the next physical meeting.

4. To receive information on matters arising from the minutes not covered elsewhere on the agenda

Regarding the proposed narrowings, a meeting had been held with Norfolk County Council (NCC) Highways representative, GT Morrisons, BB and TA. NCC had taken on board comments from GT Morrison regarding the location and would make a small change to accommodate it. NCC were running behind on projects and so it would be several months before work commenced.

5. To co-opt a new councillor

Councillors considered the application from Reverend Wendy Saunders. Following consideration of her submitted biography it was proposed and agreed to elect her on to the parish council. WS signed the acceptance of office form. The register of interests would be sent after the meeting. Action: Clerk.

6. To allow the public to raise matters

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None present.

7. To receive reports from District and County Councillor

Further to the previous meeting, TA reported that additional comments had been received from the resident on Taverham Road bend, despite being advised it would take major changes and expenditure to improve the junction. If a scheme was considered it would impact on houses currently in place. Unfortunately, nothing more could be done by FPC.

LS reported that community lottery funding would be available from November.

8. To note / agree actions for the following correspondence

- 8.1 **Remembrance service.** BB to attend the Felthorpe church service. The Clerk would order a wreath from FPC. Action: Clerk.
- 8.2 **Western link.** Minutes from the most recent meeting were noted. A new survey had been carried out in Felthorpe to measure traffic. This showed a slight reduction in traffic per day.
- 8.3 **Consultation on draft boundary reviews.** The proposals suggested that Felthorpe be moved from the Horsford division to the Taverham one. Felthorpe was more aligned in make up and demographic to Horsford, as well as sharing the Houchen plantation as a common area. A letter would be drafted to object. Action: BB. TA to request advice from NCC to assist. Action: TA.
- 8.4 **Planning white paper.** The response to the paper from CPRE was considered and Councillor agreed to endorse the comments. TA to circulate a paper in relation to the document. Action: TA.
- 8.5 **Correspondence received since publication**
Correspondence had been received from the Western Link group in response to an email.

9. To consider broadband in Felthorpe

BB reported that grants of £1500 per home could be applied for, to connect homes to fibre internet. A discussion was held on whether to assist the community with working together to apply, due to the varied speeds throughout the parish. A contract would have to be signed, but there was no information on what the contracts would cost or who the provider would be. MP agreed to investigate the information and report to the next meeting. Action: MP.

10. To review the following policies

- 10.1 **Lone worker policy** - agreed.
- 10.2 **Training policy** – agreed.
- 10.3 **Grants and Donations Policy** – amendments made and agreed.

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11. To consider planning applications

11.1 20201829 – Rosedale, 12 Church Lane, Single storey rear extension. No objections

11.2 To consider planning applications received since the distribution of the agenda.

None

12. To consider financial matters

12.1 The following accounts were agreed:

Clerks Salary and Expenses (September) - £214.40 (SO of £153.20 paid on 1 October), cheque for £61.20

12.2 The following income was noted:

Precept from Broadland District Council – £6041

12.3 The updated accounts were noted.

12.4 It was agreed that Clare Morton be appointed as internal auditor for financial year 2020/21.

13. To note the website has been updated to new accessibility standards by the September deadline

The Clerk reported that the website had been brought up to new accessibility standards and an accessibility statement had been published.

14. To receive updates on Councillor portfolios / Village Matters (items for information only)

JB asked the Clerk to organise maintenance training for the defibrillator.

Action: Clerk.

15. To receive items for the next agenda

-Parish partnership scheme bid.

16. The date of the next meeting was agreed as Tuesday 3 November. Venue to be decided.

Meeting closed at 21:05pm.