

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD ON TUESDAY 3 NOVEMBER 2020 AT 8PM, VIA ZOOM.

Present:

Ben Bates (in the Chair)
Paula Carter
Andrew Cooper

Peter Knowles
John Bebbington
Wendy Saunders

Also Present:

Sonya Blythe (Parish Clerk)
Tony Adams (County Councillor)

1. Chairman's Welcome and to receive and consider apologies for absence

The Chairman welcomed attendees to the meeting, being held virtually under legislation LAPCP Regulations 2020.

Apologies were accepted from Mark Payne.

2. To receive members' declarations of interests and consider requests for dispensations

None.

3. To ratify the minutes of the meeting held on 6 October 2020

The minutes were agreed as an accurate record. They would be signed at the next physical meeting.

4. To receive information on matters arising from the minutes not covered elsewhere on the agenda

Item 14 - the Clerk had not yet received a response regarding the defibrillator checks.

5. To allow the public to raise matters

Reverend McPhee attended to advise that the act of remembrance would not be able to take place due to the forthcoming lockdown from 5 November. BB would bring the wreath to the church on or before 11 November. Action BB

6. To receive reports from District and County Councillor

Boundary division - Cllr Adams reported that Horsford Parish Council would support Felthorpe's wish to stay within the Horsford ward but hoped that FPC would approach them to work together on the matter. BB agreed to update the current draft and would contact HPC. Action BB

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD ON TUESDAY 3 NOVEMBER 2020 AT 8PM, VIA ZOOM.

7. To note / agree actions for the following correspondence

- 7.1 **Houghen Plantation renaming** – Broadland Council’s preferred choice was Whinny Hills. Council would prefer the name to remain Houghen Plantation, but did not object to Whinny Hills. Action Clerk
- 7.2 **Traffic speed and noise** – correspondence was noted on speed and volume of traffic on The Street. This had also been sent to TA, who had advised of the improvement measures already taken. The groundsman would be asked to trim the corner of Bilney Lane and The Street more regularly to allow for better visibility. Action Clerk.
- 7.3 **Waste transfer site** – a complaint had been received regarding a potentially unlicensed waste and recycling site in the parish. This would be raised with district councillors Action Clerk
- 7.4 **Boundary review update** – Further to the discussion at item 6, it was agreed that the figures supplied on future development did not support the evidence that Felthorpe should move from the Horsford ward to the Taverham ward. It was agreed that Councillors should send comments on the draft document to BB, who would then update it. Action All
- 7.5 **Norfolk County Council Budget Consultation** – JB to draft a response asking for reassurance that the proposed increase would be spent on services and not salaries. Action BB
- 7.6 **Response to Planning White Paper from Taverham Parish Council** – noted
- 7.7 **Correspondence received since publication of the agenda**
None

8. To receive an update on broadband in Felthorpe

MP was not present to give update – to be taken at the next meeting.

9. To consider the 2021 Parish Partnership Scheme bid

The draft was considered for this year’s bid to resurface the carpark at the Pavilion, as a valuable local asset. Council agreed to submit. Action: Clerk.

10. To consider planning applications

- 10.1 None received.

BB reported that an application had been made for a paintballing site on the edge of the parish, in Horsford. The planning officer had recommended refusal.

- 10.2 **To consider planning applications received since the distribution of the agenda.**

None

11. To consider financial matters

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD ON TUESDAY 3 NOVEMBER 2020 AT 8PM, VIA ZOOM.

- 11.1 The following accounts were agreed:
Clerks Salary and Expenses (October) - £208.60 (SO of £153.20 paid on 1 November), cheque for £55.40
Mr Sibley (grounds maintenance) £501.10
Cringleford Parish Council (use of Zoom account) £5
ICO (Data protection) £35 (Direct debit, 29/11/20)
- 11.2 The following income was noted:
CIL from Broadland District Council – £757.61
- 11.3 The updated accounts were noted.
- 12. To receive updates on Councillor portfolios / Village Matters (items for information only)**
- 12.1 JB reported that flooding on Mill Lane was reoccurring, despite NCC clearing the drains. He would ask the nearby home owner if the situation had improved of late, and if not report to NCC. Action JB
- 12.2 PK advised that he would report a fallen tree on the bridle path to NCC. Action PK
- 12.3 AC raised the matter of the uneven footpaths throughout the parish and reported that a parishioner had recently fallen over one. Thought would be given over how to take the parish-wide project forward.
- 13. To receive items for the next agenda**
-Budget setting
14. The date of the next meeting was agreed as Tuesday 1 December.

Meeting closed at 21:00pm.