

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD ON TUESDAY 2 FEBRUARY 2021 AT 8PM, VIA ZOOM.

Present:

Ben Bates (Chairman)
Paula Carter
Andrew Cooper
Mark Payne

Peter Knowles
John Bebbington
Wendy Saunders

Also Present:

Sonya Blythe (Parish Clerk)
Tony Adams (County Councillor)

Dave Thomas (District Councillor)

1. Chairman's Welcome and to receive and consider apologies for absence

The Chairman welcomed attendees to the meeting, being held virtually under legislation LAPCP Regulations 2020.

2. To receive members' declarations of interests and consider requests for dispensations

None.

3. To ratify the minutes of the meeting held on 1 December 2020

The minutes were agreed as an accurate record. They would be signed at the next physical meeting.

4. To receive information on matters arising from the minutes not covered elsewhere on the agenda

TA noted that his newsletter had been delivered to easily accessible addresses. PK / AC offered to deliver to remaining households, which they would arrange with TA. **Action PK/AC**

BB noted that Broadland District Council (BDC) had released a consultation on social media regarding adding cycle paths to Broadland Park. This did not seem to have been added to their website. Clerk to add to FPC website and social media. **Action Clerk**

5. To allow the public to raise matters

None present.

6. To receive reports from District and County Councillors

Further to correspondence from the Clerk, TA had confirmed with the Highways Engineer that his annual £6k fund could be used towards resurfacing the Pavilion carpark. They had also confirmed that FPC could appoint its own contractor and did not have to use Norfolk County Council (NCC).

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BB asked TA to investigate when NCC would publish the results of its recent budget consultation.

DT gave the following report:

- He would approach BDC and ask why the survey regarding Broadland Park had not been added to their website.
- Norfolk Fire and Rescue Service had launched a competition which could be found on their website. **Clerk to add to website**
- The greater Norwich Local Plan consultation had been launched. This would be added to the next agenda for a response to be written. **Action Clerk**
- The 2021 Census would launch in March.
- New business support grants and a Broadland Council community lottery had been launched. **Clerk to add to website**

7. To note / agree actions for the following correspondence

7.1 **The Armed Forces Covenant Pledge** – Council agreed to sign up and support the pledge. **Action Clerk**

7.2 **Western Link Project** – the update was noted. BB reported that the team were currently not looking at the route of the road.

7.3 **Hornsea 3 Consent Decision** – approval decision noted.

7.4 **Illegal waste site on Brands Lane update** – an update had been received from NCC. They had visited the site and been told that most of the waste was from their farming unit, and the majority of it had now been processed. The Officer would return to site to check that no further waste had been imported. **Clerk to check this in three months**

7.5 **Correspondence received since publication of the agenda**
None

8. To receive an update on broadband in Felthorpe

MP had investigated costs for installing faster broadband through the parish, which had been raised at a previous meeting. The community scheme would involve obtaining a quote from OpenReach. OpenReach would then assess households to ensure they were eligible and then deduct the available voucher amount. The community would then have to pay the remainder of the fees, which could be a significant cost. TA to ask the Better Broadband for Norfolk team at NCC if they were planning improvements for Felthorpe, which would not incur a cost to the community.

9. To consider planning applications

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9.1 None received.

9.2 **To consider planning applications received since the distribution of the agenda.**

None.

BB noted that the car wash on The Street did not seem to have submitted an application as yet.

10. To consider financial matters

10.1 The following accounts were agreed:

- Clerks Salary and Expenses (December and January) - £380.50 (SO of £153.20 paid on 1 January and 1 February), cheque for £74.10
- Mr Sibley (grounds maintenance) £277.30
- Cringleford Parish Council (use of Zoom account) £5
- Broadland Council (annual dog bin emptying) £187.20

10.2 The following income was noted:
None.

10.3 The updated accounts were noted.

10.4 To appoint a new payroll provider

The Clerk reported that the current payroll provider would be closing from 31 March. Four quotes were considered and it was resolved to appoint Diane Malley as the new provider.

10.5 To consider funding for the Parish Partnership Scheme works

The Clerk reported that NCC would be able to offer £10k of the £15k requested under the parish partnership scheme, to resurface the Pavilion carpark. This could be used alongside TAs £6k donation (item 6) and the budgeted amount. The Recreation Ground Committee had also offered a sum. It was resolved to accept the £10k as the rest of the funding could be found. BB to source quotes. **Action BB**

10.4 **To receive updates on Councillor portfolios / Village Matters (items for information only)**

Several overgrown hedges around the village were discussed. Councillors to send addresses to Clerk, who would pass to NCC. **Action Councillors**

PK reported that flooding was still occurring on Mill Lane. This had been reported to NCC previously. TA to establish what was happening.

The Clerk would report mud on the footpaths on Taverham Road to NCC.

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JB reported that he had carried out defibrillator checks. It was in working order but would require new pads in November.

11. To receive items for the next agenda

Greater Norwich Local Plan response.

12. The date of the next meeting was agreed as Tuesday 2 March 2021.

Meeting closed at 21:00pm.