

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD ON TUESDAY 2 MARCH 2021 AT 8PM, VIA ZOOM.

Present:

Ben Bates (Chairman)
Paula Carter
Andrew Cooper
Mark Payne

Peter Knowles
John Bebbington
Wendy Saunders

Also Present:

Sonya Blythe (Parish Clerk)
Tony Adams (County Councillor)

Lisa Starling (District Councillor)

1. Chairman's Welcome and to receive and consider apologies for absence

The Chairman welcomed attendees to the meeting, being held virtually under legislation LAPCP Regulations 2020.

2. To receive members' declarations of interests and consider requests for dispensations

None.

3. To ratify the minutes of the meeting held on 2 February 2021

The minutes were agreed as an accurate record. They would be signed at the next physical meeting.

4. To receive information on matters arising from the minutes not covered elsewhere on the agenda

None raised.

5. To allow the public to raise matters

None present.

6. To receive reports from District and County Councillors

TA reported that Norfolk County Council (NCC) had agreed that his annual highways project sum of £6000 could be used towards the Pavilion resurfacing.

Further to the last meeting, BB advised that NCC had not published the outcome of their budget consultation. TA would find out the response rates.

LS reported that local fly tipping had been reported to BDC for clearance.

7. To approve the updated Annual Internal Review

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The updated controls were considered and adopted.

8. Action Plans:

8.1 To review the 2020 action plan.

The completed 2020 action plan was received. To be added to website.

Action Clerk

8.2 To consider items for the 2021 action plan

The following items would be added to the 2021 action plan

- Village pride day for litter picking / bulb planting in October.
- Complete resurfacing of Pavilion car park
- Repair bus shelter
- Purchase larger notice board for Pavilion. Remove old notice board on Church Lane.
- Attend parish fete if held
- Arrange "best front garden" competition for 2022
- Work with Highways to improve footpaths throughout the parish,

Final plan to be approved at next meeting.

9. To note / agree actions for the following correspondence

9.1 Cllr Adams – Parish Partnership funding. Further to item 6, Council resolved to accept the £6000 contribution and use for the project. TA was thanked for the grant.

9.2 Cllr Thomas – Broadland Council surveys. It was noted that several surveys had been carried out by BDC recently, but the results had not been published.

9.3 Western link update. Email update received. BB had not attended recent meetings, which were about specific items rather than the road in general.

9.4 Better Broadband for Norfolk – A response had been received showing that some properties in Felthorpe would be receiving improved broadband speeds under the project.

9.5 Greater Norwich Local Plan – the latest consultation had been received. Felthorpe would not be impacted by the proposed development sites as previously proposed sites within the parish had now been removed, and so a response would not be submitted.

10. Correspondence received since publication of the agenda

None

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11. To note the FOI submitted to Broadland District Council and consider response if received.

The FOI submission was received.

12. To agree the final plans for the new “pinch points”

The final pinch points plans were received. AC noted that one was outside his property and he had not been consulted by NCC. He advised that neighbours were concerned about safety, due to its position on an incline. It would also make it difficult for residents to turn right out of their driveways. Council considered these points, but agreed to approve the plans and allow NCC to move to consultation stage, as the inconvenience would outweigh the safety improvement for parishioners as a whole.

13. To consider planning applications

13.1 None received.

13.2 To consider planning applications received since the distribution of the agenda.

None.

13.3 To consider a potential planning breach within the parish

The BDC enforcement email was received.

Concerns had been raised by a parishioner regarding a building on Hall Lane. PK would advise the parishioner how to make reports to BDC.

14. To consider financial matters

14.1 The following accounts were agreed:

- Clerks Salary and Expenses (February) - £191.60 (SO of £153.20 paid on 1 March), cheque for £38.40
- Mr Sibley (grounds maintenance) £20.00
- Cringleford Parish Council (use of Zoom account) £5
- HMRC Q4 £124.80

14.2 The following income was noted:
None.

14.3 The updated accounts were noted.

15. To receive updates on Councillor portfolios / Village Matters (items for information only)

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15.1 An overgrown hedge on The Street would be reported to NCC.

16. To receive items for the next agenda

None raised.

17. The date of the next meeting was agreed as Tuesday 6 April 2021.

Meeting closed at 21:10pm.