

## **FELTHORPE PARISH COUNCIL – A SUMMONS**

**To all Members of the Council**

**The Annual Parish Council meeting of Felthorpe Parish Council will be held virtually on Zoom on**

**Tuesday 4 May 2021, on the rise of the Annual Parish Meeting (commencing 7.45pm).**

Join Zoom Meeting

<https://us02web.zoom.us/j/81672093067?pwd=YkhJQ0NiSnZnZGloWHk1TTdJNXMvdz09>

Meeting ID: 816 7209 3067

Passcode: 074563

### **AGENDA**

- 1. To elect a Chairman for the forthcoming year**
- 2. Chairman's Welcome and to receive and consider apologies for absence**
- 3. To receive members' declarations of interests and consider requests for dispensations**
- 4. To elect the vice-Chairman for the forthcoming year**
- 5. To ratify the minutes of the meeting held on 6 April 2021**
- 6. To receive information on matters arising from the minutes not covered elsewhere on the agenda**
- 7. To receive reports from District and County Councillors**
- 8. To resolve to adopt the power of general competence**
- 9. To consider and re-confirm the following policies:-**
  - 10.1 Code of Conduct
  - 10.2 Standing Orders
  - 10.3 Financial Regulations
- 10. To agree appointments to portfolio holder roles**
  - Traffic and Highways
  - Finance and Communications
  - Amenities and Assets
  - Recreation Ground
  - Planning
  - Data Protection

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### **11. To note / agree actions for the following correspondence**

- 11.1 Advance Notice of Consultation in Respect of Proposed Development – Sheringham Shoal Extension Project and Dudgeon Extension Project
- 11.2 Internal auditor report
- 11.3 Request for information on traffic calming
- 11.4 Speeding on The Street
- 11.5 Parish footpaths

### **12. To consider planning applications**

- 12.1 None
- 12.2 To consider time sensitive applications received since publication of agenda
- 12.3 To ratify planning responses sent since the last meeting  
None

### **13. To consider financial matters**

- 13.1 To agree to the following payments:
  - Clerks Salary and Expenses (April) - £201.59 (SO of £153.20 paid on 1 April), cheque for £48.39
  - Cringleford Parish Council (use of Zoom account) £5
  - Mr Sibley (grounds maintenance) £145.70
  - Clare Morton (internal audit) £25
- 13.2 To note Income:
  - VAT reclaim £274.70
- 13.3 To receive the year-end 20/21 accounts
- 13.4 To receive the updated 21/22 accounts
- 13.5 To consider and agree the annual governance statement 2020/21
- 13.6 To consider and agree the annual accounting statement 2020/21
- 13.7 To agree to sign the certificate of exemption

### **14. To consider meetings locations from June 2021 onwards**

### **15. To receive updates on Councillor portfolios / Village Matters (items for information only)**

### **16. To receive items for the next agenda**

### **17. To confirm the date of the next meeting as Tuesday 1 June 2021**

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Signed.....*S Blythe*.....

Sonya Blythe

Clerk to the Council