

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD ON TUESDAY 13 JULY 2021 AT 8PM, IN THE PAVILION.

Present:

Ben Bates (Chairman)
John Bebbington
Andrew Cooper

Peter Knowles
Paula Carter
Wendy Saunders

Also Present:

Sonya Blythe (Parish Clerk)
3x members of public

Tony Adams (County Councillor)
Lisa Starling (District Councillor)

1. Chairman's Welcome and to receive and consider apologies for absence

The Chairman welcomed attendees to the meeting,

The Chairman reported that Mark Payne had resigned from the Council due to work pressures. The Clerk would start the process to fill the vacancy.

Action Clerk

2. To receive members' declarations of interests and consider requests for dispensations

WS in respect of item 10.2, as the church treasurer.

3. To ratify the minutes of the meeting held on 4 May 2021

The minutes were agreed as an accurate record and signed by the Chairman.

4. To receive information on matters arising from the minutes not covered elsewhere on the agenda

11.5 – BB had reported the stile on Brands Lane to Norfolk County Council (NCC). This had not been actioned as yet.

5. To receive reports from District and County Councillors

Regarding item 11.3 at the previous meeting, TA noted that he would chase NCC to trim foliage over the road narrowing signs.

LS reported that the Broadland District Council (BDC) Planning meeting had been cancelled the following day, due to IT issues. She also reminded Council that Member ward grants of £500 were available for village projects.

6. To allow the public to raise matters

A representative from the Felthorpe Fuel Allotment Trust reported the following:

- That he would be meeting representatives of Broadland Country Park the following week;

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- The Trust had not given any grants the previous year;
- The Forestry Commission had approved a felling order to remove up to 11,000 trees, to create more open spaces, between November 2021 and spring 2022.

A member of public asked a question about the proposed churchyard grant, at item 10.2 WS advised that funds for the sale of the former church-rooms were restricted and could not be used for grounds maintenance.

7. To note / agree actions for the following correspondence

- 7.1 Broadland Country Park – an offer to meet the relevant BDC officers was noted, but declined.
- 7.2 Parish Partnership Scheme – discussion was held around improving footpaths within the parish with the 2022 scheme, which Councillors agreed should be costed. JB and BB would carry out a survey of footpaths over the summer, for further discussion in September. **Action BB/JB**
- 7.3 Western Link updates – noted.
- 7.4 Jerome Mayhew MP would be carrying out a local visit on 28 July. This would be advertised on notice boards and social media. **Action Clerk**
- 7.5 Update on Waste Operations at Brands Lane – an update on a recent complaint had been received from NCC who had confirmed that there was no evidence to suggest a breach of planning regulations.
- 7.6 Parishioner email regarding pinch points – the communication was noted. It was agreed that as NCC regard the location as safe, complaints about the narrowings could not be supported.
- 7.7 Street numbering on Church Lane was noted.
- 7.8 To action time-sensitive correspondence received since publication of the agenda
- None.

8. To receive an update on the Pavilion carpark resurfacing and agree costs

Three quotes were considered for the works. Following discussion it was proposed and agreed to appoint A Waterfield and Sons for £25,600 + VAT. NALC had confirmed that VAT could be claimed back for the project as long as the Pavilion did not contribute towards costs. BB to confirm appointment to the contractor and liaise with Pavilion over dates. **Action BB**

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9. To consider planning applications

9.1 20211022, 51 Hall Lane - Change of use of land to extend the existing residential curtilage & installation of ground mounted solar panels. No objections.

9.2 20211129, Woodview,135 The Street - Single storey side extension. No objection.

9.3 To consider time sensitive applications received since publication of agenda

None.

Clerk to submit responses.

9.4 To ratify planning responses sent since the last meeting

-Application 20191426 – Construction of Holiday and Leisure Park Comprising an Additional 98 Units of Holiday Accommodation; Landscaping, Drainage and Associated Infrastructure Works. Objection.

-202106780, Leaway,Furze Lane - Erection of a proposed extension to the existing dwelling with associated internal and infrastructure works and detached garage. No objection.

-20210725, The Saw Mill, Shortthorn Road - Variation of condition 2 of 20130258 to allow changes design and position of 2 no dwellings and materials. No objection.

The responses were ratified.

10. To consider financial matters

10.1 To consider and approve the new insurance premium – PK confirmed that he had checked the policy and it was adequate for FPCs needs. The policy was approved.

10.2 To consider a grant request for grounds maintenance from St Margaret's Church - A request for a grant for grounds maintenance from s137 funds was approved, in the sum of £980.

10.3 To agree to the following payments:

- Clerks Salary and Expenses (May and June) - £381.72 (SO of £153.20 paid on 1 May and 1 June), cheque for £75.32
- Q1 HMRC £124.80
- Mr Sibley (grounds maintenance) £580.80
- Came & Co annual insurance £419.90
- Grounds maintenance - St Margaret's Church £980 (from S137)

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10.4 To note Income:

- Norfolk County Council – grass cutting fees £2,538.88

10.5 To receive the accounts and bank reconciliation to date – spend against budget and the bank reconciliation were noted.

11. To receive updates on Councillor portfolios / Village Matters (items for information only)

A litter pick would potentially be organised for October. This would be added to the next agenda.

12. To receive items for the next agenda

- Notice boards
- Litter pick
- Parish partnership scheme 2022

13. The date of the next meeting was agreed as Tuesday 7 September 2021.

Meeting closed at 21:10pm.