

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD ON TUESDAY 7 SEPTEMBER 2021 AT 8PM, IN THE PAVILION

Present:

Ben Bates (Chairman)
John Bebbington
Andrew Cooper

Peter Knowles
Paula Carter
Wendy Saunders

Also Present:

Sonya Blythe (Parish Clerk) Tony Adams (County Councillor)
3x members of public

1. Chairman's Welcome and to receive and consider apologies for absence

The Chairman welcomed attendees to the meeting,

District Councillors had advised that they would not be present.

2. To receive members' declarations of interests and consider requests for dispensations

None received.

3. To ratify the minutes of the meeting held on 13 July 2021

The minutes were agreed as an accurate record and signed by the Chairman.

4. To receive information on matters arising from the minutes not covered elsewhere on the agenda

BB reported that work on the Pavilion carpark would commence on 18 October and would take one week.

5. To receive reports from District and County Councillors

TA had no matters to report.

6. To allow the public to raise matters

A member of the public reported continuing flooding on Mill Lane, despite Norfolk County Council (NCC) previously carrying out repairs. TA agreed to report this to the Highways Engineer. **Action TA**

7. To co-opt a new Councillor

No applications received.

8. To note / agree actions for the following correspondence

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- 8.1 Transport for Norwich Strategy Consultation – noted. Councillors would complete as individuals if they wished.
- 8.2 The Broadland Community Clear Up 2021 – Council decided not to join this and would instead organise a litter pick for spring 2022. A bulb planting day would be organised for autumn. **Action PC/BB**
- 8.3 Highway Inspection Parish Visit – Various issues were reported, which the Clerk would report. **Action Clerk**
- 8.4 To consider time sensitive correspondence received since publication of agenda.
None.
- 9. To consider planning applications**
- 9.1 None.
- 9.2 **To consider time sensitive applications received since publication of agenda**
20211595 - Sunnyside, Mill Lane, Side extension and enlargement of attic bedroom. Replacement of conservatory and front extension. No objections
- 9.3 **To ratify planning responses sent since the last meeting**
-20211331, Resurfacing to improve the path surface for all users, Broadland Country Park - no objection.
-20211285, The Old Dairy, Haveringland Road - Double storey extension – no objection.
-20210725, The Saw Mill, Shortthorn Road, Stratton Strawless - Variation of condition 2 of 20130258 to allow changes design and position of 2 no dwellings and materials - No objection
- 10. To consider financial matters**
- 10.1 **To agree to the following payments:**
- Clerks Salary and Expenses (July and August) - £748.60 (SO of £153.20 paid on 1 July and 1 August), cheque for £442.20
 - Q2 HMRC £124.80
 - Mr Sibley (grounds maintenance) £624.40
 - DM Payroll services (6 month fee) £60.00
- 10.2 **To note Income**
None.
- 10.3 **To receive the accounts and bank reconciliation to date**
Received.
- 10.4 **To note correspondence regarding paying for the Parish Partnership Scheme and confirm that the savings account balance can be moved to**

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the current account if required

The Clerk reported that NCC would not pay their share of the PPS for the pavilion carpark resurfacing until an invoice had been received from the contractor. Council agreed that funds could be moved from the savings account in the meantime if required.

Action Clerk

10.5 To discuss signage visibility at road narrowings and consider funding improvement

JB reported that overgrown trees around the narrowing road signs had still not been cut back, despite NCC saying they would carry this out. Council agreed that they would cover the fees for their grounds contractor to carry out the work, if NCC gave permission for the work to be carried out. An additional fee on top of the grass cutting fees would be requested to cover this. JB to draft letter and circulate to Council.

Action JB

10.6 To consider quotes for a new parish notice board

Several quotes were considered. Council approved to purchase a notice board from Notice Boards Online for £1750, with Felthorpe Parish Council engraved at the top. Installation costs would be arranged in addition to this. BB to order.

Action BB

10.7 To consider costs for the Parish Partnership Scheme 2022

BB and JB had surveyed the parish to establish where footpath repairs were required. They had found a huge number of issues, of which the cost would be prohibitive to take forward. However it was agreed NCC would be approached by BB to establish if the scheme could be used for footpath repairs. If it could then a quote for the stretch of Taverham Road from Church Lane to The Street would be sought.

Action BB

11. To receive updates on Councillor portfolios / Village Matters (items for information only)

None raised.

12. To receive items for the next agenda

None raised.

13. The date of the next meeting was agreed as Tuesday 5 October 2021.

Meeting closed at 21:15pm.