

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD ON TUESDAY 5 OCTOBER 2021 AT 8PM, IN THE PAVILION

Present:

John Bebbington (in the Chair)
Andrew Cooper

Paula Carter
Wendy Saunders

Also Present:

Sonya Blythe (Parish Clerk)
2x members of public

Lisa Starling (District Councillor)
Dave Thomas (District Councillor)

1. Chairman's Welcome and to receive and consider apologies for absence

The Chairman welcomed attendees to the meeting,

The County Councillor had advised that he would not be present.

2. To receive members' declarations of interests and consider requests for dispensations

Apologies were received and accepted from Ben Bates and Peter Knowles.

3. To ratify the minutes of the meeting held on 7 September 2021

The minutes were agreed as an accurate record and signed by the Chairman.

4. To receive information on matters arising from the minutes not covered elsewhere on the agenda

Tony Adams (County Councillor) had responded to the flooding complaint at the last meeting. This would be discussed later.

5. To receive reports from District and County Councillors

DT and LS reported the following:

- Flooding on Mill Lane was in hand with Norfolk County Council.
- Transport for Norwich were holding a consultation. The Clerk noted that this had been discussed at the previous meeting.
- A meeting had been arranged between Norfolk County Council (NCC), BB and PK to discuss traffic mitigation for the village once the western link had been completed.

WS noted that a large amount of the traffic cutting through Felthorpe was due to the temporary traffic lights and roadworks in Horsford, rather than caused by the new NNDR. Doubt was raised that the Western Link would help to improve this situation. DT advised that the best way to help the parish was to feed into the plans, by way of meetings with NCC.

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6. To allow the public to raise matters

Nothing raised.

7. To co-opt a new Councillor

No applications received.

8. To note / agree actions for the following correspondence

8.1 Norwich Western Link Traffic Mitigation Proposals – a meeting had been arranged for the following evening to discuss plans with Norfolk County Council.

8.2 Street Naming and Numbering: Drayfel, 3 Church Lane – noted.

8.3 Broadland District Council's Gambling Policy Review – no comments.

8.3.1 Remembrance Service Felthorpe Church 2021 – BB would be asked to attend, if unavailable JB would represent FPC. It was agreed that the Clerk should order a wreath from S137 funds. **Action Clerk**

8.4 Tree management on Hall Lane – concerns raised by a parishioner had been reported to NCC. It was agreed that the Clerk should also report the concerns to UKPN. **Action Clerk**

8.5 Flooding on Mill Lane – NCC had now visited and cleared significant run off areas for the water approaching the dip. This would be assessed over the winter by Councillors in case additional works were required in the drains.

8.6 **To consider time sensitive correspondence received since publication of agenda.**
None.

9. To review policies:

9.1 General Data Protection Regulations policy - approved

9.2 Publication scheme - approved

10. To consider planning applications

10.1 20210725, The Saw Mill, Shortthorn, Road, Stratton Strawless, - Revised Application to Change Position of Staff Accommodation No.1 and the Formation of a New Staff Carpark. No objection.

10.2 **To consider time sensitive applications received since publication of agenda**
None

10.3 **To ratify planning responses sent since the last meeting**
None

11. To consider financial matters

11.1 To agree to the following payments:

- Clerks Salary and Expenses (September) - £191.60 (SO of £166.40 paid on 1 October), cheque for £25.20

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- Geoff Sibley (grounds maintenance) £ £383.10

11.2 To note Income

None.

11.3 To receive the accounts and bank reconciliation to date

Received.

11.4 To receive an update on funding additional grounds maintenance in the parish

The draft letter was received and amended. It was agreed that it would be re-circulated by email to Council for approval, then JB would send it to NCC.

Action JB

11.5 To consider costs for the Parish Partnership Scheme 2022, for footpath improvements in the parish.

A quote to resurface the Taverham Road footpath between The Street and Church Road would be requested from NCC.

Action Clerk

12. To receive updates on Councillor portfolios / Village Matters (items for information only)

PC reported that six bags of bulbs had been donated for the planting day. One of these would be given each to the church and the Pavilion. The remainder would be planted by the parish council. The planting day was agreed as Saturday 13 November and volunteers would be sought to help via the Pavilion Committee and the Parish Council website and Facebook pages.

An overgrown hedge at 66 The Street was reported. AC to contact the owners regarding cutting it back.

Action AC

13. To receive items for the next agenda

None raised.

14. The date of the next meeting was agreed as Tuesday 2 November 2021.

Meeting closed at 21:00pm.