

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL  
HELD ON TUESDAY 2 NOVEMBER 2021 AT 8PM, IN THE PAVILION

**Present:**

Ben Bates (in the Chair)  
John Bebbington

Peter Knowles  
Paula Carter  
Wendy Saunders

**Also Present:**

Sonya Blythe (Parish Clerk)      Tony Adams (County Councillor)  
2x members of public

**1. Chairman's Welcome and to receive and consider apologies for absence**

The Chairman welcomed attendees to the meeting.

The District Councillors had advised that they would not be present.

**2. To receive members' declarations of interests and consider requests for dispensations**

Apologies were received and accepted from Andrew Cooper.

JB declared an interest as a neighbour of the planning application to be discussed under item 11.2.

**3. To ratify the minutes of the meeting held on 5 October 2021**

The minutes were agreed as an accurate record and signed by the Chairman.

**4. To receive information on matters arising from the minutes not covered elsewhere on the agenda**

Item 12 - It was agreed that letters of thanks should be sent to PC and Kieft and Sons, to thank them for the donation of daffodil bulbs for the village planting day. **Action Clerk**

Item 8.4 – The Clerk advised that UKPN had agreed to investigate the overhanging trees.

It was noted that the Pavilion carpark had now been fully resurfaced. This had been funded by the Parish Council and NCC.

**5. To receive reports from District and County Councillors**

TA reported the following:

He supported FPCs letter to Norfolk County Council (NCC) which had requested more funding to take on additional grounds work and he had advised the Director of this.

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He had held a site meeting with NCC regarding pavement resurfacing under parish partnership scheme, which would be discussed under item 12.5.

He noted that Broadland and South Norfolk Councils were carrying out a joint office accommodation assessment.

**6. To allow the public to raise matters**

Nothing raised.

**7. To co-opt a new Councillor**

No applications received.

**8. To note / agree actions for the following correspondence**

8.1 None received.

**8.2 To consider time sensitive correspondence received since publication of agenda.**

None.

**9. To receive a report on the Western Link mitigation meeting**

BB had attended a meeting with NCC on behalf of FPC. He reported that their modelling demonstrated that the shortest/fastest route from B1149 (Holt Road) and the A140 (Cromer Road) to the Western Link would be travelling through Felthorpe. This would likely bring about an extra 1000 vehicles a day once the Western Link was built. Several options had been discussed, which would be further worked up.

**10. To confirm final details for the Village Planting day on 13 November.**

This was confirmed as 13 November. Volunteers had been sought via the website and Facebook.

**11. To consider planning applications**

11.1 20211792 - New site access to existing warehousing units. - Clark Warehousing Limited, Pinewood Farm, Shortthorn Road, Stratton Strawless.  
No objection

**11.2 To consider time sensitive applications received since publication of agenda**

20211940 – 2 Abels Close, proposed single storey rear extension and first floor rear extension. No objection

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11.3 **To ratify planning responses sent since the last meeting**  
None

12. **To consider financial matters**

12.1 **To agree to the following payments:**

- Clerks Salary and Expenses (October) - £208.60 -SO of £166.40 paid on 1 November, cheque for £42.20
- ICO – Date Protection Registration Fee (29 November by DD) - £35
- A Waterfield & Sons (Pavilion carpark resurface) £30,720.00 [includes spend of £757.61 CIL money]
- Mr Sibley, Grounds maintenance, £237.70

12.2 **To note Income**

£16,000 from Norfolk County Council, Parish Partnership contribution  
£6,101.50 – Precept from Broadland District Council

12.3 **To receive the accounts and bank reconciliation to date**

Received.

12.4 **To receive an update on request to Norfolk County Council for funding additional grounds maintenance in the parish.**

A holding response had been received from NCC, whilst they looked further into the suggestion.

12.5 **To consider costs for the Parish Partnership Scheme 2022, for footpath improvements in the parish.**

Two quotes had been received for improving footpaths in the parish, as follows:

- £21k for Taverham Road, from Church Lane to The Street
- £16k for around the Taverham Road bends

Following discussion it was agreed to apply to the fund to resurface the Church Lane to The Street stretch of road, as this would benefit more parishioners. The application would be finalised at the next meeting.

**Action BB**

13. **To receive updates on Councillor portfolios / Village Matters (items for information only)**

BB / JB confirmed they would remove the old notice board on Church Lane as it had become loose.

**Action BB/JB**

PC reported that Speedwatch had carried out a traffic session on The Street that morning – 22 cars had been recorded breaking the speed limit between 8 and 9 am.

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The Clerk advised of several forthcoming road closures which had been uploaded to the website.

**14. To receive items for the next agenda**

- Budget setting
- Parish partnership scheme application

**15. The date of the next meeting was agreed as Tuesday 7 December 2021.**

Meeting closed at 21:00pm.