

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD ON TUESDAY 7 DECEMBER 2021 AT 8PM, IN THE PAVILION

Present:

Ben Bates (in the Chair)
John Bebbington

Wendy Saunders
Paula Carter

Also Present:

Sonya Blythe (Parish Clerk)
2x members of public

Tony Adams (County Councillor)

1. Chairman's Welcome and to receive and consider apologies for absence

The Chairman welcomed attendees to the meeting. Apologies were received and accepted from Andrew Cooper and Peter Knowles.

The District Councillors had advised that they would not be present.

2. To receive members' declarations of interests and consider requests for dispensations

None.

3. To ratify the minutes of the meeting held on 2 November 2021

The minutes were agreed as an accurate record and signed by the Chairman.

4. To receive information on matters arising from the minutes not covered elsewhere on the agenda

The village planting day had been held. Four volunteers had attended.

The notice board on Church Lane had been removed.

5. To receive reports from District and County Councillors

TA reported that he may be able to make a donation of around £3500, if the latest parish partnership application for improved footpaths was approved.

He advised that local Authority's were looking to improve the parking surface at Mystical Wood on the Felthorpe / Drayton border.

6. To allow the public to raise matters

Nothing raised.

7. To co-opt a new Councillor

No applications received.

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8. To note / agree actions for the following correspondence

- 8.1 To receive the Norfolk County Council Budget Consultation – it was noted that a 1.99% increase had been proposed, with an additional 1% for social care.
- 8.2 To note the Vattenfall Norfolk Projects' Community Benefit Fund. Noted.
- 8.3 To note updates on the Sheringham and Dudgeon Extension Projects. BB agreed to attend the online seminar the following evening.
- 8.4 To receive an update for Public Right of Way report – Brands Lane. BB noted that the damaged stile he had reported to Norfolk County Council in May had now been reported onwards to the land owner.
- 8.5 To receive a report on the NWL / A47 LLG Meeting - BB had attended the meeting on 1 December, where it was advised that the new Local Transport Plan had been approved. The Transport for Norwich plan, which covered Felthorpe, was due to be approved on 6 December. £40m would be spent on infrastructure in total. The proposed 20 mph speed limit through Felthorpe would be confirmed as part of the general public consultation. Environmental studies were continuing which would feed into the planning application.

8.6 To consider time sensitive correspondence received since publication of agenda.
None.

9. To consider planning applications
None.

9.1 To consider time sensitive applications received since publication of agenda
None.

9.2 To ratify planning responses sent since the last meeting
None.

10. To approve the application to the Parish Partnership Scheme 2022
The application to re-surface a stretch of the Taverham Road, to improve safety for parishioners, was agreed. The full cost was £24,000, with Felthorpe paying 50% of this. The application was approved.

Clerk to submit.

11. To consider financial matters

- 11.1 To agree to the following payments:**
Clerks Salary and Expenses (November) - £244.51 -SO of £166.40 paid on 1 December, cheque for £78.11
HMRC Q3 £124.80

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DM Payroll Services (6 monthly) - £60
G Sibley £ £197.70

11.2 To note Income
None.

11.3 To receive the accounts and bank reconciliation to date
The reconciliation and accounts were noted.

11.4 To receive an update on request to Norfolk County Council for funding additional grounds maintenance in the parish.
BB and JB had met with the County Councillor and the Highways Engineer for the Parish, where the proposal had been discussed. Inclusions and exclusions to the scheme had been reviewed, with the Highways Engineer due to discuss these with his Senior Officer before a decision was made. BB reported that the meeting had seemed very positive.

It was noted that former Councillor Bob Clarke had cleaned the village gateway signs, which had been reported to Highways several times. Grateful thanks were passed to him.

11.5 To consider and approve the draft budget for 2022/23

The draft budget was considered, with specific budget lines discussed as follows:

-It was agreed to add £160 into the admin line to set up a Clerk and Councillor email addresses the following year.

- Noting the Church request for a grounds maintenance donation. It was observed that the donation amount had increased for several years running, with the majority of the costs being mower maintenance. Council agreed that a donation would be made in the following year, but not the amount. Instead a meeting would be arranged with Church representatives to discuss how best to manage the maintenance going forward.

-As there would be six additional properties paying precept in 2022/23 the precept would receive a natural increase to £12483 without charging any additional precept to properties. It was therefore agreed that the precept should be kept at that amount with no increase levied.

11.6 To confirm the precept for 2022/23

Following the budget discussion above, £46.93 per band D property was agreed as the precept, a 0% increase. Councillors were delighted to offer a 0% increase whilst still being able to carry out parish projects due to careful budgeting.

12. To receive updates on Councillor portfolios / Village Matters (items for information only)

Nothing raised.

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13. To receive items for the next agenda

None.

14. The date of the next meeting was agreed as Tuesday 1 February 2022.

Meeting closed at 21:25pm.