

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD ON TUESDAY 12 APRIL 2022 AT 8PM, IN THE PAVILION

Present:

Ben Bates (in the Chair), John Bebbington, Paula Carter, Andrew Cooper, Peter Knowles.

Also Present:

Tony Adams (District Councillor), 2x member of the public.

1. Chairman's Welcome and to receive and consider apologies for absence

The Chairman welcomed attendees to the meeting. Apologies were received and accepted from Wendy Saunders.

The District Councillors had advised that they could not attend.

2. To receive members' declarations of interests and consider requests for dispensations

BB declared an interest as recipient of a payment at item 10.1.

3. To ratify the minutes of the meeting held on 1st March 2022

The minutes were agreed as an accurate record and signed by the Chairman.

4. To receive information on matters arising from the minutes not covered elsewhere on the agenda

None.

5. To receive reports from District and County Councillors

TA noted that Norfolk County Council (NCC) had sent a response regarding parking availability on Brands Lane and Bilney Lane item. There was concern that NCC had assessed the wrong area, therefore it was agreed that TA and JB would meet them onsite to discuss further. **Action TA / JB**

TA agreed to chase the agency agreement with NCC, which had been agreed to take on additional grounds maintenance work.

Finally TA reported that planning laws had been changed, which resulted in all new build properties having to produce a plan to demonstrate how they would reduce the number of nitrates and phosphates going into rivers, before planning permission could be given.

A written report was received and noted from Dave Thomas, District Councillor.

6. To allow the public to raise matters

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The Recreation Ground Committee members present reported that they would be arranging a cream tea in honour of the Queens Jubilee on 8 June 2022.

7. To co-opt a new Councillor

No applications received.

8. To receive / agree actions for the following correspondence

- 8.1 Planting Day thank you – two letters of thanks were received for the daffodil planting around the parish.
- 8.2 Bilney and Brands Lane pull-in response from Norfolk County Council – discussed under item 5.
- 8.3 The Big Broadland Litter Pick 2022 – noted. Council confirmed that they would arrange a village autumn clean-up.
- 8.4 Commemorative Plaque – the Lord Lieutenancy office had contacted the Council to offer a plaque to honour communities for their hard work during the pandemic. Unfortunately, FPC would have nowhere to locate a plaque, but the Recreation Ground Committee agreed to accept the plaque and display it at the Pavilion.
- 8.5 Parish Partnership Scheme 2022 Outcome – NCC had written to report that the scheme was oversubscribed and as such FPCs application for footpath improvements had been unsuccessful. However, they had advised that they would carry out and fund the improvements in 2023.
- 8.6 To consider time sensitive correspondence received since publication of agenda
None

9. To consider planning applications

9.1 None

9.2 **To consider time sensitive applications received since publication of agenda**
None.

9.3 **To ratify planning responses sent since the last meeting**

- 20220271 - Change of use of land from agricultural to residential curtilage. Erection of 2 bay detached cart shed/garage with 1 bay stores. Valley Farm Dairy Barn, Holt Road, Felthorpe. No objection.

-FUL/2022/0006 - Norfolk Pet Crematorium, Shorthorn Road, Felthorpe. Installation of replacement and new flues, extension to main crematorium building, and installation of replacement fuel tanks. No objection.

9.4 **To note the Enforcement Update**

One outstanding case was noted

10. To consider financial matters

10.1 To agree to the following payments from March and April:

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- Clerks Salary and Expenses (February and March) £447.04 (SO of £166.40 paid on 1 March and 1 April), cheque for £114.24
- HMRC – Quarter 4 £131.80
- Norfolk Association of Local Councils – annual fees £203.43
- Ben Bates – notice board fitting and magnets - £66.34

10.2 To note income: £5,189.31 VAT reclaim

10.3 To receive the accounts and bank reconciliation to date: noted.

10.4 To note a pay increase of 1.75% from 1 April 2021 with back pay as included above: noted.

11. To consider an Autumn Village Litter Pick and Village clean-up day.

It was agreed to hold a village clean-up day on Saturday 12 November.

12. To receive updates on Councillor portfolios / Village Matters (items for information only)

It was noted that the hedge near the new road narrowing had finally been cut back.

BB reported that he had attended the Broadland Town and Council forum and the Western Link Liaison meetings on behalf of the Parish Council.

BB and JB advised that they had installed the new noticeboard outside the Pavilion. An additional key would be given to the church for notices.

The Clerk noted that she was unavailable for the December meeting date and so would email new potential dates to Councillors.

13. To receive items for the next agenda

Annual audit sign off
Church funding

14. The date of the next meeting was agreed as Tuesday 3 May 2022.

Meeting closed at 21.00.