

FELTHORPE PARISH COUNCIL – A SUMMONS

To all Members of the Council

You are summonsed to a meeting of Felthorpe Parish Council, to be held at Felthorpe Pavilion on Tuesday 6 September 2022 commencing 8pm

AGENDA

- 1. Chairman’s Welcome and to receive and consider apologies for absence**
- 2. To receive members’ declarations of interests and consider requests for dispensations**
- 3. To ratify the minutes of the meeting held on 5 July 2022**
- 4. To receive information on matters arising from the minutes not covered elsewhere on the agenda**
- 5. To receive reports from District and County Councillors**
- 6. To allow the public to raise matters (15 minutes maximum, per standing order 1e)**
- 7. To co-opt a new Councillor**
- 8. To note / agree actions for the following correspondence**
 - 8.1 Town & Parish Council Forum invitation
 - 8.2 Broadland Council – Street naming Nash Road
 - 8.3 Broadland District Council Taximeter Tariff (Table of Fares) Consultation
 - 8.4 Thank you from Felthorpe Cricket Club
 - 8.5 Western Link Consultation
 - 8.6 Option to opt out of the SAAA central external auditor appointment arrangements
 - 8.7 **To consider time sensitive correspondence received since publication of agenda**
- 9. To consider options for the Parish Partnership Scheme 2023**
- 10. To consider planning applications**
 - 10.1 20221289 - Woodside Cottage,77 The Street, Single storey extension consisting of a double garage with a pitched roof.
 - 10.2 **To consider time sensitive applications received since publication of agenda**
 - 10.3 **To ratify planning responses sent since the last meeting**
 - 20221160 - Spinney Ridge, Hall Lane, Felthorpe, Single storey rear extension – no objection.
 - 10.4 **To note the Enforcement Update** (if received)
- 11. To consider financial matters**
 - 11.1 To agree to the following payments:

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- Clerks Salary and Expenses (July and August) - £447.03 (SO of £166.40 paid on 1 August and 1 September), cheque for £114.23
- Royal Mail (PO Box) £378
- HMRC (Q2) £TBC
- Mr Sibley (grounds maintenance) £99
- PKF Littlejohn (Annual Audit fee) £240

11.2 To note income: None

11.3 To receive the accounts and bank reconciliation to date

11.4 To consider the churchyard maintenance grant 2022 (deferred from July 2022)

11.5 To note the Conclusion of Audit from PKF Littlejohn (external auditor)

11.6 To appoint the internal auditor for 2022/23

12. To receive updates on Councillor portfolios / Village Matters (items for information only)

13. To receive items for the next agenda

14. To confirm the date of the next meeting as Tuesday 4 October 2022

Signed..... *S Blythe*.....

Sonya Blythe

Clerk to the Council – 25 August 2022