

FELTHORPE PARISH COUNCIL – A SUMMONS

To all Members of the Council

You are summonsed to a meeting of Felthorpe Parish Council, to be held at Felthorpe Pavilion on Tuesday 4 October 2022 commencing 8pm

AGENDA

- 1. Chairman’s Welcome and to receive and consider apologies for absence**
- 2. To receive members’ declarations of interests and consider requests for dispensations**
- 3. To ratify the minutes of the meeting held on 6 September 2022**
- 4. To receive information on matters arising from the minutes not covered elsewhere on the agenda**
- 5. To receive reports from District and County Councillors**
- 6. To allow the public to raise matters** (15 minutes maximum, per standing order 1e)
- 7. To note / agree actions for the following correspondence**
 - 7.1 Aylsham Drayton & Taverham Hellesdon & Horsford Community Police Forum
 - 7.2 Norfolk Minerals and Waste Local Plan
 - 7.3 **To consider time sensitive correspondence received since publication of agenda**
- 8. To consider options for the Parish Partnership Scheme 2023**
- 9. To note the submitted response to the Western Link consultation**
- 10. To consider planning applications**
 - 10.1 20221410, raising of roof to incorporate rooms in roof including dormer windows - Tree Tops, Hall Lane
 - 10.2 20221491, change of use & conversion of agricultural building to 5 dwelling houses (Prior Notification) - Oak Farm, Holt Road
 - 10.3 **To consider time sensitive applications received since publication of agenda**
 - 10.4 **To ratify planning responses sent since the last meeting:** none
 - 10.5 **To note the Enforcement Update** (if received)
- 11. To consider financial matters**
 - 11.1 To agree to the following payments:
 - Clerks Salary and Expenses (September) - £196.95 (SO of £166.40 paid on 1 October), cheque for £30.55
 - Mr Sibley (grounds maintenance) £TBC
 - Church grounds maintenance grant £1100
 - Norfolk PTS (Councillor training) £55

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- 11.2 To note income: Grass cutting fees from Norfolk County Council £3500
- 11.3 To receive the accounts and bank reconciliation to date
- 11.4 To appoint the internal auditor for 2022/23
- 11.5 To consider information regarding opening a bank account with Unity Trust
- 12. To receive updates on Councillor portfolios / Village Matters (items for information only)**
- 13. To receive items for the next agenda**
- 14. To confirm the date of the next meeting as Tuesday 1 November 2022**

Signed..... *S Blythe*.....

Sonya Blythe

Clerk to the Council – 26 September 2022