

## **FELTHORPE PARISH COUNCIL – A SUMMONS**

**To all Members of the Council**

**You are summonsed to a meeting of Felthorpe Parish Council, to be held at Felthorpe Pavilion on Tuesday 1 November 2022 commencing 8pm**

### **AGENDA**

- 1. Chairman's Welcome and to receive and consider apologies for absence**
- 2. To receive members' declarations of interests and consider requests for dispensations**
- 3. To ratify the minutes of the meeting held on 4 October 2022**
- 4. To receive information on matters arising from the minutes not covered elsewhere on the agenda**
- 5. To receive reports from District and County Councillors**
- 6. To allow the public to raise matters (15 minutes maximum, per standing order 1e)**
- 7. To note / agree actions for the following correspondence**
  - 7.1 Relocation of dog waste bin
  - 7.2 Broadland Country Park Sustainability Plan
  - 7.3 Code of Conduct Consultation
  - 7.4 **To consider time sensitive correspondence received since publication of agenda**
- 8. To consider planning applications**
  - 8.1 None
  - 8.2 **To consider time sensitive applications received since publication of agenda**
  - 8.3 **To ratify planning responses sent since the last meeting**
  - 8.4 **To note the Enforcement Update (if received)**
- 9. To receive a verbal update on Parish Councillor email addresses**
- 10. To consider a review of the current grounds maintenance contracts**
- 11. To consider financial matters**
  - 11.1 To agree to the following payments:
    - Clerks Salary and Expenses (October) - £226.37 (SO of £166.40 paid on 1 November), cheque for £59.97
    - Mr Sibley (grounds maintenance) £TBC
    - Data protection renewal fee £35 (direct debit, 29/22/22)
    - Fiona Davies (village sign refurbishment, 50% fee) £382.50
  - 11.2 To note income: £6241.50 from Broadland Council (precept, second instalment)

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- 11.3 To receive the accounts and bank reconciliation to date
- 11.4 To confirm that, further to the resolution in October 2022, existing signatories should sign the Unity Trust bank application form to open the new bank account
- 11.5 To agree who will seek quotes for the January 2023 budget setting (parish street furniture)
- 12. To receive updates on Councillor portfolios / Village Matters (items for information only)**
- 13. To receive items for the next agenda**
  - Budget setting
- 14. To confirm the date of the next meeting as Tuesday 3 January 2023**
- 15. To confirm the 2023 meeting dates:**
  - 3 January 2023 (replacing 6 December 2022, previously agreed)
  - 7 February 2023
  - 7 March 2023
  - 4 April 2023
  - 16 May 2023 (two weeks late due to parish Council elections)
  - 6 June 2023
  - 4 July 2023
  - 5 September 2023
  - 3 October 2023
  - 7 November 2023
  - 5 December 2023

Signed.....*S Blythe*.....

Sonya Blythe

Clerk to the Council – 25 October 2022