

## **FELTHORPE PARISH COUNCIL – A SUMMONS**

**To all Members of the Council**

**You are summonsed to a meeting of Felthorpe Parish Council, to be held at Felthorpe Pavilion on Tuesday 7 February 2023 commencing 8pm**

### **AGENDA**

- 1. Chairman's Welcome and to receive and consider apologies for absence**
- 2. To receive members' declarations of interests and consider requests for dispensations**
- 3. To ratify the minutes of the meeting held on 3 January 2023**
- 4. To receive information on matters arising from the minutes not covered elsewhere on the agenda**
- 5. To receive reports from District and County Councillors**
- 6. To allow the public to raise matters (15 minutes maximum, per standing order 1e)**
- 7. To note / agree actions for the following correspondence**
  - 7.1 Greater Norwich Local Plan update**
  - 7.2 Taverham Road – updates from Norfolk County Council**
  - 7.3 Dog waste bins**
  - 7.4 Appointment of grounds contractor by Felthorpe PCC**
  - 7.5 To consider time sensitive correspondence received since publication of agenda**
- 8. Planning Matters**
  - 8.1 To consider planning applications**

None
  - 8.2 To consider time sensitive applications received since publication of agenda**
  - 8.3 To ratify planning responses sent since the last meeting**
  - 8.4 To note the Enforcement Update (if received)**
- 9. To receive quotes to repair the bus shelter**
- 10. To agree the design of the new parish benches**
- 11. To review the grounds maintenance contract**
- 12. To receive an update on Broadland Country Park from Cllr Knowles**
- 13. To consider financial matters**
  - 13.1 To agree to the following payments:**
    - Clerks Salary and Expenses (January) - £210.60 (SO of £166.40 paid on 1 February), cheque for £44.20

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- Mr Sibley (grounds maintenance) TBC
- Fiona Davies (village sign refurb) £382.50
- TD Exterior Cleaning (village signs) £60
- Ben Bates (village sign fixings) £31.85

13.2 To note income: None.

13.3 To receive the accounts and bank reconciliation to date

13.4 To agree which signatories will authorise payments on 8 February 2023

13.5 To sign the submission document to add new signatories to the bank account

**14. To receive updates on Councillor portfolios / Village Matters (items for information only)**

**15. To receive items for the next agenda**

**16. To confirm the date of the next meeting as Tuesday 7 March 2023**

Signed.....*S Blythe*.....

Sonya Blythe

Clerk to the Council – 31 January 2023