

FELTHORPE PARISH COUNCIL

**A meeting of Felthorpe Parish Council was held on 4 April 2023 at 8.25pm
at the Pavilion**

Minutes of Meeting

Present:

Ben Bates (Chairman)
John Bebbington

Diane MacCormick
Andrew Cooper
Paula Duncan

Also Present:

Sonya Blythe (Parish Clerk)
5x members of public

Tony Adams (County Councillor)

1. Chairman's Welcome and to receive and consider apologies for absence

The Chairman welcomed attendees to the meeting.

No apologies had been received. Wendy Saunders and Peter Knowles were not present.

District Councillor Lisa Starling had advised she would not be attending.

2. To receive members' declarations of interests and consider requests for dispensations

None raised.

3. To ratify the minutes of the meeting held on 7 March 2023

The minutes were agreed as an accurate record and signed by the Chairman.

4. To receive information on matters arising from the minutes not covered elsewhere on the agenda

None.

5. To receive reports from District and County Councillors

TA advised that Broadland District Council (BDC) had not reached an agreement with the owner of the entrance to mystical woods. It was therefore likely that Norfolk County Council would grass the area over and would not reopen it to vehicles.

TA left the meeting.

6. To receive / agree actions for the following correspondence

6.1 None.

6.2 To consider time sensitive correspondence received since publication of agenda

None

7. To consider planning applications

7.1 None

BB noted that the recent considered applications had been approved by BDC.

7.2 To consider time sensitive applications received since publication of agenda

None

7.3 To ratify planning responses sent since the last meeting

None.

7.4 To note the Enforcement Update

The enforcement report was received.

8. To receive a quote for the repair to the base of the village sign

An estimate was received from A11 Contractors to repair the base and refix the sign into place. This was approved, subject to confirming that the price was a quote and not an estimate.

Action Clerk

9. To receive prices for the grounds maintenance contract

The grounds contractor had increased prices by 10% for the forthcoming year due to inflation. It was agreed to extend the contract for the forthcoming year, which would include work on new areas as previously agreed with NCC.

Clerk to advise

10. To consider financial matters

10.1 To consider quotes from Norfolk ALC (including website hosting and support), and Norfolk Parish Training and Support for support for the following year.

It was agreed to remain with NALC as the Council's website was hosted by them.

10.2 The following payments were approved:

- Clerks Salary and Expenses (March) - £213.30 (SO of £166.40 paid on 1 March), BACS for £46.90
- HMRC (Q4) £136.80
- Mr Sibley (grounds maintenance) £99
- Annual Support Subscription – NALC ££272.12

10.3 To note income: Annual bank interest of £17.99 was reported.

10.4 To receive the accounts and bank reconciliation to date
Received and noted.

10.5 To agree which signatories will authorise payments on 5 April 2023

PC and BB agreed to make the payments.

11. To receive updates on Councillor portfolios / Village Matters (items for information only)

The following would be reported to the Parish Rangers, who were due in the parish the following week:

- Hall Lane - two large potholes (by Draft House at the bottom of the road) and several small ones.
- Hall Lane Felthorpe – road to be cleaned.
- Mill Lane – (bottom of road) – road to be cleaned.
- Road narrowings on The Street – clear silt which was starting to block drainage in these areas.
- Mill Lane by The Poplars - gutters to be cleared to prevent the repeat flooding..

AC noted constant speeding on Bilney Lane. It was suggested to consider applying for a speed bump under the next parish partnership scheme.

BB and JB reported that they would be standing down at the forthcoming elections, along with PK who was not present. They were thanked for their hard work during the past eight years on the Council. BB reminded Councillors that he had been managing the SAM2 cameras and another Councillor would need to take this responsibility on.

12. To receive items for the next agenda

None raised.

13. To confirm the date of the next meeting as 16 May 2023 – agreed.

Meeting closed at 20.50