

## **FELTHORPE PARISH COUNCIL – A SUMMONS**

**To all Members of the Council**

**You are summonsed to a meeting of Felthorpe Parish Council, to be held at Felthorpe Pavilion on Tuesday 6 June 2023 commencing at 8pm**

### **AGENDA**

- 1. Chairman's Welcome and to receive and consider apologies for absence**
- 2. To receive members' declarations of interests and consider requests for dispensations**
- 3. To ratify the minutes of the meeting held on 16 May 2023**
- 4. To receive information on matters arising from the minutes not covered elsewhere on the agenda**
- 5. To receive reports from District and County Councillors**
- 6. To allow the public to raise matters (15 minutes maximum, per standing order 1e)**
- 7. To note / agree actions for the following correspondence**
  - 7.1 Responses from Broadland Council and Felthorpe Fuel Allotment Trust regarding woodland felling**
  - 7.2 To consider time sensitive correspondence received since publication of agenda**
- 8. Planning Matters**
  - 8.1 To consider planning applications**  
2023/1393, Proposed attached garage/cart lodge. Hedgehog Barn Valley Farm Holt Road Felthorpe.
  - 8.2 To consider time sensitive applications received since publication of agenda**
  - 8.3 To ratify planning responses sent since the last meeting**
  - 8.4 To note the Enforcement Update (if received)**
- 9. To consider costs and locations for a future dog bin.**
- 10. To confirm the future management of SAM2 cameras**
- 11. To discuss the potential creation of a parish newsletter**
- 12. To receive an update on the Pavilion from the Recreation Ground Committee**
- 13. To consider financial matters**
  - 13.1 To agree to the following payments:**
    - Clerks Salary and Expenses (May) - £210.60 (SO of £166.40 paid on 1 March), BACS for £44.20
    - Mr Sibley (grounds maintenance) £TBC

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- Norfolk PTS (Councillor training) £55
- TD Exterior Cleaning (village signs) £60

- 13.2 To note income: Grant for community benches from National Lottery £1447
- 13.3 To receive the accounts and bank reconciliation to date
- 13.4 To agree which signatories will authorise payments on 7 June 2023
- 13.5 To agree closure of the Barclays Bank account
- 13.6 To agree who will be added as new bank signatories
- 13.7 To receive the annual grant requests – Felthorpe PCC and Felthorpe Cricket Club.
- 14. To receive updates on Councillor portfolios / Village Matters (items for information only)**
- 15. To receive items for the next agenda**
  - Asset checks
  - Risk register review
- 16. To confirm the date of the next meeting as Tuesday 4 July 2023**

Signed.....S Blythe.....

Sonya Blythe

Clerk to the Council – 30 May 2023