

FELTHORPE PARISH COUNCIL

A meeting of Felthorpe Parish Council was held on 6 June 2023 at 8.00pm at the Pavilion

Minutes of Meeting

Present:

Wendy Sanders	Diane MacCormick
Martin Dickinson	Andrew Cooper
Kevin Winkworth	Paula Carter

Also Present:

Sonya Blythe (Parish Clerk)	Tony Adams (County Councillor)
1x members of public	

1. Chairman's Welcome and to receive and consider apologies for absence

The Chairman welcomed attendees to the meeting. No apologies had been received. Andrea Elsdon was not present.

District Councillors Lisa Starling and Nich Starling had advised they would not be present.

2. To receive members' declarations of interests and consider requests for dispensations

None raised.

3. To ratify the minutes of the meeting held on 16 May 2023

The minutes were **agreed** as an accurate record and signed by the Chairman, subject to the correction of Councillor Carter's surname from Duncan to Carter.

4. To receive information on matters arising from the minutes not covered elsewhere on the agenda

None.

5. To receive reports from District and County Councillors

TA reported the following:

- The Clerk had sent the previous job list sent to the Parish Rangers to TA, who had forwarded it to the Highways Engineer as none of the work had been carried out. He had not yet received a response.

-The Brands Lane re-surface had settled down and looked better.

- Norfolk County Council (NCC) now did not have a grass cutting schedule for areas that they maintained. Instead they responded to complaints. TA was happy to report any areas that needed cutting. Councillors would send locations to the Clerk to forward. **Action: all**

-WS reported an issue near her home which TA would investigate.

-Regarding potentially amending the speed limit from Reepham Road to Bilney Lane to 30mph, TA reported that houses had to be on both sides of the road for a 40mph limit to be considered. He had therefore approached the Highways Engineer regarding a 40mph limit and a response was awaited. .

TA left the meeting.

6. To allow the public to raise matters

BB, former Chairman, reported he had met with David Alfrey from NCC regarding the Western Link. If the plans went ahead then a 20mph village speed limit had been agreed as phase 1. A vehicle weight limit could also be approved but this would not be part of the initial planning application.

7. To receive / agree actions for the following correspondence

- 7.1 Responses from Broadland District Council and Felthorpe Fuel Allotment Trust regarding woodland felling.

The responses were received. Broadland District Council (BDC) had advised that they had used the Parish Council's address on their notices on the instruction of the Fuel Allotment charity, which the PC had not been aware of. The signs had now been removed.

7.2 To consider time sensitive correspondence received since publication of agenda

None.

8. To consider planning applications

- 8.1 2023/1393, Proposed attached garage/cart lodge. Hedgehog Barn Valley Farm Holt Road Felthorpe.
No objection.

8.2 To consider time sensitive applications received since publication of agenda

None

8.3 To ratify planning responses sent since the last meeting

None.

8.4 To note the Enforcement Update

The enforcement report was noted.

9. To consider costs and locations for a future dog bin

A request for an additional dog bin at the Brands Lane / Bilney Lane junction was received, for in the church layby. The Clerk had checked with BDC, who would be happy to collect from this location. Costs of the bin and collection were circulated (bin and fitting up to £350, emptying circa £244 a year). Council approved the purchase, subject to approval from Norfolk County Council.

Clerk to purchase

10. To consider the future management of the SAM2 cameras

AC had approached TD Exterior who had offered to carry out moving the SAM2 as a volunteer, which was gratefully accepted. A handover would be arranged. KW agreed to download the data and provide to Council

AC / KW

11. To discuss the potential creation of a parish newsletter

The Clerk was asked to ascertain costs of printing and delivery so that this could be considered further at the next meeting.

Action Clerk

12. To receive an update on the Pavilion from the Recreation Ground Committee

This would be deferred to the next meeting as there was no representative present. AC had done some initial research and it appeared that the building would revert to the Charity Commission and then potentially BDC if the Committee ever ceased.

13. To consider financial matters

13.1 The following payments were approved:

- Clerks Salary and Expenses (May) - £210.60 (SO of £166.40 paid on 1 March), BACS for £44.20
- Norfolk PTS (Councillor training) £55
- TD Exterior Cleaning (village signs) £60

13.2 To note Income:

Grant for community benches from National Lottery- £1447

13.3 To receive the accounts, budget monitoring and bank reconciliation to date for 2023/24.
Received and noted.

13.4 To agree which signatories will authorise payments on 7 June 2023
PC and AC **agreed** to make the payments.

13.5 To agree closure of the Barclays Bank account
As the Unity Trust bank account was now up and running it was **agreed** that the account with Barclays should be closed.

Clerk to action

13.6 To agree who will be added as new bank signatories
It was **agreed** to add KW, DM and MD. Clerk to take forward.

Action Clerk

13.7 To receive the annual grant requests – Felthorpe PCC and Felthorpe Cricket Club.

The annual grant requests were received, and it was agreed to award the following:

Felthorpe Cricket Club - £600 to purchase cricket ground covers
Felthorpe Parochial Church - £1100 for grounds maintenance

14. To receive updates on Councillor portfolios / Village Matters (items for information only)

KW reported a growing litter problem in the parish. It was agreed to add an article regarding this to the new newsletter.

15. To receive items for the next agenda

- Asset checks
- Risk register review
- Slabs under new benches – WS would approach Medlers in the meantime regarding supply.

Action WS

16. Date of next meeting confirmed as Tuesday 4 July 2023

Meeting closed at 21.20