

FELTHORPE PARISH COUNCIL – A SUMMONS

To all Members of the Council

You are summonsed to a meeting of Felthorpe Parish Council, to be held at Felthorpe Pavilion on Tuesday 5 September 2023 commencing at 8pm

AGENDA

- 1. Chairman's Welcome and to receive and consider apologies for absence**
- 2. To receive members' declarations of interests and consider requests for dispensations**
- 3. To ratify the minutes of the meeting held on 4 July 2023**
- 4. To receive information on matters arising from the minutes not covered elsewhere on the agenda**
- 5. To receive reports from District and County Councillors**
- 6. To allow the public to raise matters (15 minutes maximum, per standing order 1e)**
- 7. To note / agree actions for the following correspondence**
 - 7.1 Fence at 77 The Street**
 - 7.2 Traffic on The Street**
 - 7.3 Parish Partnership Scheme**
 - 7.4 To consider time sensitive correspondence received since publication of agenda**
- 8. Planning Matters**
 - 8.1 To consider planning applications**

2023/2462 - Bull Farm Abattoir Reepham Road, Two extensions to the existing Abattoir building, new parking on site, additional footpath access and associated works.
 - 8.2 To consider time sensitive applications received since publication of agenda**
 - 8.3 To ratify planning responses sent since the last meeting**

None
 - 8.4 To note the Enforcement Update (if received)**
- 9. To receive an update on adding regular articles to the Church newsletter**
- 10. To consider financial matters**
 - 10.1 To agree to the following payments:**
 - Clerks Salary and Expenses (July and August) - £814.50 (SO of £166.40 paid on 1 August and 1 September), BACS for £481.70
 - Royal Mail (PO Box, paid under Clerks expenses above) £396.00
 - Mr Sibley (grounds maintenance) £310.00
 - Paul Fuller (installation of dog bin) £80.00

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- Norfolk Association of Local Councils (Councillor training) £36.00
- Diana Malley (Payroll services) £60.00

- 10.2 To note income:
£220 from Broadland Council- litter pick competition prize
- 10.3 To note payments approved since the last meeting:
£451.71 BHIB annual insurance
£260.16 Clerks expenses – stamp and dog bin
- 10.4 To receive the accounts and bank reconciliation to date
- 10.5 To agree which signatories will authorise payments on 6 September 2023
- 11. To receive updates on Councillor portfolios / Village Matters (items for information only)**
- 12. To receive items for the next agenda**
- 13. To confirm the date of the next meeting as Tuesday 3 October 2023**

Signed.....*S Blythe*.....

Sonya Blythe

Clerk to the Council – 29 August 2023