

FELTHORPE PARISH COUNCIL

**A meeting of Felthorpe Parish Council was held on 5 September 2023 at
8.00pm at the Pavilion**

Minutes of Meeting

Present:

Wendy Sanders
Martin Dickinson
Andrea Elsdon
Kevin Winkworth

Diane MacCormick
Andrew Cooper
Paula Carter

Also Present:

Sonya Blythe (Parish Clerk)
5x members of public

Tony Adams (County Councillor)
Lisa Starling (District Councillor)

1. Chairman's Welcome and to receive and consider apologies for absence

The Chairman welcomed attendees to the meeting.

2. To receive members' declarations of interests and consider requests for dispensations

None raised.

3. To ratify the minutes of the meeting held on 4 July 2023

The minutes were **agreed** as an accurate record and signed by the Chairman.

4. To receive information on matters arising from the minutes not covered elsewhere on the agenda

The new dog bin outside the church had been installed.

5. To receive reports from District and County Councillors

TA reported the following:

A resident had made contact regarding overgrown trees at Felthorpe Hall encroaching on electric cables. Norfolk County Council (NCC) had advised they could not assist as the highway was not affected. They recommended that the tree owners should contact UKPN direct.

Council asked when the hedge on the bend of Taverham Road would be cut, as TA had advised in February that NCC would cut it in spring. In addition the footpath on Taverham Road still had not been resurfaced. TA would chase both.

Action TA

LS reported that she had contacted Planning regarding planning issues with a fence on The Street. The resident had been advised that they should apply for planning permission.

6. To allow the public to raise matters

A resident reported the issue of cars speeding on The Street, heading out of the village towards Cromer Road / Shortthorn Road.

7. To receive / agree actions for the following correspondence

7.1 Fence at 77 The Street – correspondence from landowner noted.

7.2 Traffic on The Street – discussed at item 6. Council agreed to ask NCC if the SAM2 camera could be placed opposite the residents address. Costs would also be obtained for speed warning stickers to be added onto wheelie bins.
Action Clerk for quote / MD to count number of houses on The Street / Taverham Road/ MD/WS to register for Brake Road Safety campaign

7.3 Parish Partnership Scheme - The Clerk was asked to obtain a quote for a consideration for a new SAM2 camera that would record and display car registration numbers when speeding. An application would then be considered further in October
Action Clerk

7.4 To consider time sensitive correspondence received since publication of agenda

An email invitation to a meeting regarding the Western Link road had been received. MD and WS would attend.
Action MD/WS

8. To consider planning applications

8.1 2023/2462 - Bull Farm Abattoir Reepham Road, Two extensions to the existing Abattoir building, new parking on site, additional footpath access and associated works.

No objection.

Clerk to submit response

8.2 To consider time sensitive applications received since publication of agenda

None

8.3 To ratify planning responses sent since the last meeting

None.

8.4 To note the Enforcement Update

The enforcement report was noted.

9. To receive an update on adding regular articles to the Church newsletter

Additional costs were received from the Church. It was agreed to ask for a quote to provide articles in colour instead of monochrome.

Action Clerk

10. To consider financial matters

10.1 To agree to the following payments:

- Clerks Salary and Expenses (July and August) - £814.50 (SO of £166.40 paid on 1 August and 1 September), BACS for £481.70
- Royal Mail (PO Box, paid under Clerks expenses above) £396.00
- Mr Sibley (grounds maintenance) £310.00
- Paul Fuller (installation of dog bin) £80.00
- Norfolk Association of Local Councils (Councillor training) £36.00
- Diana Malley (Payroll services) £60.00

10.2 To note income:

£220 from Broadland Council- litter pick competition prize

10.3 To note payments approved since the last meeting:

£451.71 BHIB annual insurance

£260.16 Clerks expenses – stamp and dog bin

10.4 To receive the accounts and bank reconciliation to date.

Received and noted.

10.5 To agree which signatories will authorise payments on 6 September 2023

AC and PC agreed.

11. To receive updates on Councillor portfolios / Village Matters (items for information only)

None raised.

12. To receive items for the next agenda

Brake road safety campaign

Parish Partnership Scheme

Newsletter

Parish Council email addresses

13. Date of next meeting confirmed as Tuesday 3 October 2023

Meeting closed at 21.00