

## **FELTHORPE PARISH COUNCIL – A SUMMONS**

**To all Members of the Council**

**You are summonsed to a meeting of Felthorpe Parish Council, to be held at Felthorpe Pavilion on Tuesday 3 October 2023 commencing at 8pm**

### **AGENDA**

- 1. Chairman’s Welcome and to receive and consider apologies for absence**
- 2. To receive members’ declarations of interests and consider requests for dispensations**
- 3. To ratify the minutes of the meeting held on 5 September 2023**
- 4. To receive information on matters arising from the minutes not covered elsewhere on the agenda**
- 5. To receive reports from District and County Councillors**
- 6. To allow the public to raise matters (15 minutes maximum, per standing order 1e)**
- 7. To note / agree actions for the following correspondence**
  - 7.1 None**
  - 7.2 To consider time sensitive correspondence received since publication of agenda**
- 8. Planning Matters**
  - 8.1 To consider planning applications.**  
2023/2572 - Almyr 4 Holt Road, Erection of agricultural workshop / storage unit (extension to 4 October).
  - 8.2 To consider time sensitive applications received since publication of agenda**
  - 8.3 To ratify planning responses sent since the last meeting**  
None
  - 8.4 To note the Enforcement Update (if received)**
- 9. To receive an update on adding regular articles to the Church newsletter**
- 10. To review the GDPR Policy**
- 11. Highways Matters**
  - 11.1 To receive an update from the Western Link meeting**
  - 11.2 To consider an application to the Parish Partnership Scheme 2024**
  - 11.3 To consider joining the Brake Road Safety Campaign**
  - 11.4 To receive a quote for wheelie bin speeding stickers**
- 12. To consider financial matters**

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- 12.1 To agree to the following payments:
- Clerks Salary and Expenses (September) - £210.60 (SO of £166.40 paid on 1 October), BACS for £44.20
  - HMRC Q2 £136.80
  - Mr Sibley (grounds maintenance) £420.00
- 12.2 To note income:
- Norfolk County Council, Grounds Agency fees £3955.00
- 12.3 To receive the accounts and bank reconciliation to date
- 12.4 To agree which signatories will authorise payments on 4 October 2023
- 13. To receive updates on Councillor portfolios / Village Matters (items for information only)**
- 14. To receive items for the next agenda**
- 15. To confirm the date of the next meeting as Tuesday 7 November 2023**

Signed..... *S Blythe*.....

Sonya Blythe

Clerk to the Council, 14 September 2023