

FELTHORPE PARISH COUNCIL – A SUMMONS

To all Members of the Council

You are summonsed to a meeting of Felthorpe Parish Council, to be held at Felthorpe Pavilion on Tuesday 7 November 2023 commencing at 8pm

AGENDA

- 1. Chairman's Welcome and to receive and consider apologies for absence**
- 2. To receive members' declarations of interests and consider requests for dispensations**
- 3. To ratify the minutes of the meeting held on 3 October 2023**
- 4. To receive information on matters arising from the minutes not covered elsewhere on the agenda**
- 5. To receive reports from District and County Councillors**
- 6. To allow the public to raise matters (15 minutes maximum, per standing order 1e)**
- 7. To note / agree actions for the following correspondence**
 - 7.1 Update on Greater Norwich Local Plan
 - 7.2 Norwich Western Link Update
 - 7.3 **To consider time sensitive correspondence received since publication of agenda**
- 8. Planning Matters**
 - 8.1 **To consider planning applications.**
2023/3143 - Tree Tops Hall Lane, Raising roof and conversion of attic space to form rooms in roof (respond by 9 November)
 - 8.2 2023/2908 - Beck Farm Beck Farm Lane, Hazardous Substances Consent - Liquefied Propane for use in turkey rearing (Extension to 8 November)
 - 8.3 **To consider time sensitive applications received since publication of agenda**
 - 8.4 **To ratify planning responses sent since the last meeting**
None
 - 8.5 **To note the Enforcement Update**
- 9. Highways Matters**
 - 9.1 To receive an update from the Western Link meeting
 - 9.2 To consider purchasing items for the Brake Road Safety Campaign
 - 9.3 To receive a quote for wheelie bin speeding stickers
- 10. To receive quotes for Council email addresses and Microsoft Business**

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11. To consider financial matters

11.1 To agree to the following payments:

- Clerks Salary and Expenses (October) - £210.60 (SO of £166.40 paid on 1 November), BACS for £69.08
- Mr Sibley (grounds maintenance) £TBC
- ICO (Data Protection renewal) £35 direct debit

11.2 To note income:

- None

11.3 To receive the accounts and bank reconciliation to date

11.4 To agree which signatories will authorise payments on 8 November 2023

11.5 To appoint an internal auditor for the 23/24 accounts

11.6 To consider a grant request from Felthorpe Recreation Ground Committee

12. To receive updates on Councillor portfolios / Village Matters (items for information only)

13. To receive items for the next agenda
- Budget setting

14. To confirm the date of the next meeting as Tuesday 5 December 2023

Signed.....*S Blythe*.....

Sonya Blythe

Clerk to the Council, 30 October 2023