

FELTHORPE PARISH COUNCIL

A meeting of Felthorpe Parish Council was held on 5 December 2023 at 8.00pm at the Pavilion

Minutes of Meeting

Present:

Andrew Cooper (in the Chair)
Martin Dickinson
Kevin Winkworth

Diane MacCormick
Paula Carter
Wendy Saunders

Also Present:

Sonya Blythe (Parish Clerk)
1 member of public

Tony Adams (County Councillor)

1. Chairman's Welcome and to receive and consider apologies for absence

The Chairman welcomed attendees to the meeting. Apologies were received and accepted from Andrea Elsdon.

Lisa Starling (District Councillor) would not be attending.

2. To receive members' declarations of interests and consider requests for dispensations

None raised.

3. To ratify the minutes of the meeting held on 9 November 2023

The minutes were **agreed** as an accurate record and signed by the Chairman.

4. To receive information on matters arising from the minutes not covered elsewhere on the agenda

The Clerk advised that Councillor email addresses had been set up, and passwords circulated.

5. To receive reports from District and County Councillors

TA reported that the footpath and road at the junction of The Street and Taverham Road had been resurfaced. In addition the hedge on the Taverham Road bend had been cut back.

Highways had attended flooding in Bilney Lane and Brands Lane and had cleared the gulleys. It had been established that there was no gulley past no. 28 and so they would look to install additional ones. Council asked TA to also report that

Mill Lane suffered from repeated flooding.

Regarding moving the 30mph gateway on The Street, the Clerk was asked to ask Hellesdon Parish Council for advise on how they recently had a similar sign moved.

Action Clerk

6. To allow the public to raise matters

Nothing raised.

7. To receive / agree actions for the following correspondence

7.1 Winter Pressures Grant – noted.

7.2 Western Link Update – received. MD advised that a meeting had been arranged for January.

7.3 To consider time sensitive correspondence received since publication of agenda

None

8. To consider planning applications

8.1 none

8.2 To consider time sensitive applications received since publication of agenda

None

8.3 To ratify planning responses sent since the last meeting

None.

8.4 To note the Enforcement Update

No enforcement cases currently in the parish.

9. To consider financial matters

9.1 The following payments were agreed:

- Clerks Salary and Expenses (November) - £402.28 (SO of £166.40 paid on 1 December), BACS for £235.88
- HMRC (Q3 tax) £169.60
- Mr Sibley (grounds maintenance) £275
- Recreation Ground Committee (insurance grant) £1000
- Adept IT (email address and laptop set up, laptop) £930
- Inty DD (Microsoft) £40.08

9.2 To note income:
£8.80 interest

9.3 To receive the accounts and bank reconciliation to date

Received and noted.

9.4 To agree which signatories will authorise payments on 6 December 2023

PC and AC to make payments.

9.5 To note The National Joint Council for Local Government Services 2023 pay increment had been approved and implemented.

Noted.

9.6 To receive a quote for wheelie bin speeding stickers

Despite chasing, a quote had not been received. The Clerk would try other suppliers.

Action Clerk

9.7 To consider and agree the 2024/25 budget – the draft budget was considered and approved as received.

9.8 To confirm the 2024/25 precept
The precept was approved as £11000, this totalled £40.29 per Band D property per year, a reduction of £5.43 per year.

Clerk to report to Broadland Council

10. To receive updates on Councillor portfolios / Village Matters (items for information only)

KW advised that he was drafting the January newsletter.

AC advised that a carol service would be held on 17 December.

WS advised of a footpath issue on Reepham Road near the abattoir. She would forward more information to the Clerk.

The Clerk was asked to chase NCC regarding deer signs on Haveringland Road.

Action Clerk

11. To receive items for the next agenda

None

12. To confirm 2024 meeting dates:

6 February
5 March
2 April
7 May
4 June
2 July
3 September
1 October
5 November
3 December

13. To confirm the date of the next meeting as Tuesday 6 February 2024

Meeting closed at 20.50