

## **FELTHORPE PARISH COUNCIL – A SUMMONS**

**To all Members of the Council**

**You are summonsed to a meeting of Felthorpe Parish Council, to be held at Felthorpe Pavilion on Tuesday 5 March 2024 commencing at 8pm**

### **AGENDA**

- 1. Chairman's Welcome and to receive and consider apologies for absence**
- 2. To receive members' declarations of interests and consider requests for dispensations**
- 3. To ratify the minutes of the meeting held on 6 February 2024**
- 4. To receive information on matters arising from the minutes not covered elsewhere on the agenda**
- 5. To receive reports from District and County Councillors**
- 6. To allow the public to raise matters (15 minutes maximum, per standing order 1e)**
- 7. To note / agree actions for the following correspondence**
  - 7.1 The Big Broadland Litter Pick
  - 7.2 Project Gigabit roll out
  - 7.3 **To consider time sensitive correspondence received since publication of agenda**
- 8. Planning Matters**
  - 8.1 **To consider planning applications.**  
None
  - 8.2 **To consider time sensitive applications received since publication of agenda**
  - 8.3 **To ratify planning responses sent since the last meeting**  
None
  - 8.4 **To note the Enforcement Update**
- 9. To consider financial matters**
  - 9.1 To agree to the following payments:
    - Clerks Salary and Expenses (February) - £220.31 (SO of £166.40 paid on 1 March), BACS for £53.91
    - Mr Sibley (grounds maintenance) £TBC
    - Inty DD (Microsoft 365) £40.08
  - 9.2 To note income:

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- None

9.3 To receive the accounts and bank reconciliation to date

9.4 To agree which signatories will authorise payments on 6 March 2024

**10. To review the following policies:**

- Complaints Policy
- Co-option Policy

**11. To discuss Felthorpe Recreation Ground Committee Membership**

**12. To receive updates on Councillor portfolios / Village Matters (items for information only)**

**13. To receive items for the next agenda**

**14. To confirm the date of the next meeting as Tuesday 2 April 2024**

Signed.....*S Blythe*.....

Sonya Blythe

Clerk to the Council, 27 February 2024