

## **FELTHORPE PARISH COUNCIL – A SUMMONS**

**To all Members of the Council**

**You are summonsed to a meeting of Felthorpe Parish Council, to be held at Felthorpe Pavilion on Tuesday 2 April 2024 commencing at 8pm**

### **AGENDA**

- 1. Chairman’s Welcome and to receive and consider apologies for absence**
- 2. To receive members’ declarations of interests and consider requests for dispensations**
- 3. To ratify the minutes of the meeting held on 5 March 2024**
- 4. To receive information on matters arising from the minutes not covered elsewhere on the agenda**
- 5. To receive reports from District and County Councillors**
- 6. To allow the public to raise matters (15 minutes maximum, per standing order 1e)**
- 7. To note / agree actions for the following correspondence**
  - 7.1 Regional Strategy Hub’s rural mobility report
  - 7.2 Western Link road – emails from Norfolk County Council and Cllr Adams
  - 7.3 Update on moving speed limit signs
  - 7.4 **To consider time sensitive correspondence received since publication of agenda**
- 8. Planning Matters**
  - 8.1 **To consider planning applications.**  
None
  - 8.2 **To consider time sensitive applications received since publication of agenda**
  - 8.3 **To ratify planning responses sent since the last meeting**  
None
  - 8.4 **To note the Enforcement Update**
- 9. To consider financial matters**
  - 9.1 To agree to the following payments:
    - Clerks Salary and Expenses (March) - £223.01 (SO of £166.40 paid on 1 April), BACS for £56.61
    - HMRC Q4 £147.80
    - Mr Sibley (grounds maintenance) £TBC
    - Inty DD (Microsoft 365) £40.08

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- 9.2 To note income:
- None
- 9.3 To receive the accounts and bank reconciliation to date
- 9.4 To agree which signatories will authorise payments on 3 April 2024
- 10. To review the Media Policy**
- 11. To receive an update on Highways matters and agree matters where required**
- 12. To receive updates on Councillor portfolios / Village Matters (items for information only)**
- 13. To receive items for the next agenda**
- 14. To agree items for the next newsletter**
- 15. To confirm the date of the next meeting as Tuesday 7 May 2024**  
-Annual Parish Meeting followed by the Annual Parish Council meeting

Signed.....*S Blythe*.....

Sonya Blythe

Clerk to the Council, 23 March 2024