

## FELTHORPE PARISH COUNCIL

**A meeting of Felthorpe Parish Council was held on 2 April 2024 at 8.00pm at the Pavilion**

### Minutes of Meeting

**Present:**

Andrew Cooper (in the Chair)	Andrea Elsdon
Paula Carter	Wendy Saunders
Kevin Winkworth	

**Also Present:**

Tony Adams (County Councillor)	5 members of public
Nich Starling (District Councillor)	

**1. Chairman's Welcome and to receive and consider apologies for absence**

The Chairman welcomed attendees to the meeting. Apologies were received and accepted from Diane MacCormick and Martin Dickinson.

Lisa Starling (District Councillor) would not be attending.

**2. To receive members' declarations of interests and consider requests for dispensations**

None raised.

**3. To ratify the minutes of the meeting held on 5 March 2024**

The minutes were **agreed** as an accurate record and signed by the Chairman.

**4. To receive information on matters arising from the minutes not covered elsewhere on the agenda**

None raised.

**5. To receive reports from District and County Councillors**

TA reported on an issue with the proposed Western Link road. Natural England had initially told Norfolk County Council that the environmental mitigation for the scheme would meet their criteria. Shortly before the scheme was due to be signed off by Natural England they changed the criteria, making it almost impossible to meet. If the road did not progress this was likely to affect the traffic mitigation that had been promised to the parish as part of the scheme. TA was awaiting a response from the Highways Engineer which he would circulate.

NS reported the following:

In reference to the above issue, he noted that there was no legislation saying that consultations had to be listened to, which was frustrating to local government and local residents.

The Greater Norwich Local Plan had been adopted, which would go some way to control development.

A solution had been found for Nutrient Neutrality issues, which would allow house building in the area to recommence.

Open Reach were working through parish currently – Members were encouraged to report any issues of verges etc that had been left disturbed.

## **6. To allow the public to raise matters**

A young local resident had designed a litter picking poster to promote the forthcoming litter pick event – grateful thanks were passed to him.

## **7. To receive / agree actions for the following correspondence**

7.1 Regional Strategy Hub's rural mobility report – The report indicated that 2/3 of Norfolk residents did not have access to public transport, leading to increased isolation and mental health issues.

7.2 Western Link road – emails from Norfolk County Council and Cllr Adams were received. WS reported that she would be raising the matter with the Bishop of Norwich, as the lead Bishop for the Environment in the House of Lords..

### **Action WS**

7.3 Update on moving speed limit signs. It was agreed that Norfolk County Council would continue to be pushed for this, whether the Western Link went ahead or not.

## **7.4 To consider time sensitive correspondence received since publication of agenda**

None.

## **8. To consider planning applications**

8.1 None.

## **8.2 To consider time sensitive applications received since publication of agenda**

None.

## **8.3 To ratify planning responses sent since the last meeting**

None.

#### 8.4 To note the Enforcement Update

No enforcement cases currently in the parish.

#### 9. To consider financial matters

##### 9.1 The following payments were **agreed**:

- Clerks Salary and Expenses (March) - £223.01 (SO of £166.40 paid on 1 April), BACS for £65.37
- HMRC Q4 £147.80
- Inty DD (Microsoft 365) £40.08
- Creative Links (bin stickers) £880
- NALC (subs and website fee) £282.82

##### 9.2 To note income: None

##### 9.3 To receive the accounts and bank reconciliation to date Received and noted.

##### 9.4 To agree which signatories will authorise payments on 3 April 2024 WS and AC to make payments.

**Action WS/AC**

#### 10. To review the Media Policy

The updated policy was reviewed and approved.

**Clerk to add to website.**

#### 11. To receive an update on Highways matters and agree matters where required

None.

#### 12. To receive updates on Councillor portfolios / Village Matters (items for information only)

The Clerk advised that the speed warning labels for wheelie bins, previously agreed, had been received. It was agreed that these would be split amongst Councillors at the May meeting, to be hand delivered around the parish.

Arrangements were made for the litter pick event, previously agreed for 28<sup>th</sup> April. The Clerk would register the event with Broadland Council and arrange for collection of the waste and a risk assessment to be completed.

**Action Clerk**

**13. To receive items for the next agenda**

Annual Audit

**14. To agree items for the next newsletter**

- Litter pick feature
- Wheelie bin sticker information

**15. To confirm the date of the next meeting as Tuesday 7 May 2024**

- Annual Parish Meeting followed by the Annual Parish Council meeting

Meeting closed at 20.55