

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 4 AUGUST 2015

Present:

Bob Clarke (Chair)
Paula Carter
Andrea Elsdon

Graham Buckley
Robert Barber
Ben Bates
John Bebbington

Also in attendance:

Sonya Blythe (clerk)

Tamsin Lodge (District Councillor)

1 Chairman's Welcome and apologies for absence

No apologies received.

2 To Receive Members' Declarations of Interests

None declared.

3 To Ratify the Minutes of the Meeting held on 7 July 2015

The minutes were signed as being a true record of the meeting.

4 Matters arising from the Minutes of the Meetings on 7 July 2015

Item - 13.3 The overgrown tree was still causing a problem. Cllrs Bebbington and Buckley **agreed** to take a look.

Item 9. Standing orders to be rephrased as:-

"The role of Chairman to only be held for four years maximum by any one member. After a one year gap the Members can re-elect a previous chairman to the role".

Item 13.4 The Social housing decision had been delayed until October.

5 Police Report

The June recorded crime figures were received, as follows:
1x criminal damage, 3x assault (Boundary House).

The PCSO had been requested to attend the meeting to discuss speeding within the parish. He was unable to attend but had supplied a letter explaining that police staffing numbers for the area were extremely low but monitoring would be carried out in all parishes as and when possible.

A discussion was held around car boot sales on the junction of Brands Lane / Reepham Road. It was **agreed** to contact Broadland District Council (BDC) to ascertain whether permission had been granted for weekly sales.

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 4 AUGUST 2015

6 Reports from County & District Councillor

Cllr Lodge reported that she had written to the Planning inspectorate as requested regarding Spring Farm. She had also asked Keith Simpson to write, which had been done.

Cllr Clarke reported that the Spring Farm site appeared to have doubled in size in the last month and had created a new entrance into the site. It was **agreed** to write to BDC to ask if planning permission had been granted for new storage sites and whether the same terms and conditions would apply as at the other sites. Cllr Lodge agreed to speak with Cllr Adams (county councillor) regarding this and ask him to take action.

7 Break for the Public to Speak

No matters raised.

8 Correspondence

8.1 The Good councillors guide was available to purchase from NALC; this is not required at the time being as councillors had recently undertaken training.

8.2 The Environment Agency had written to advise of an amendment to the Spixworth Beck River Map, which was noted.

8.3 NCC Parish Partnership Funding / Taverham Road widening costs.

Further to the discussion during the July meeting, a further conversation was held around options for the parish including widening of the bend on Taverham Road and works to rectify the unevenness along Holt Road. The deadline for applications is 15 December.

It was **agreed** to discuss all possible options during the September meeting, with a final report for decision at the October meeting, after the traffic count.

9 To Make Arrangements for the Proposed Traffic Survey

Following discussion it was proposed and **agreed** that the traffic count take place on Wednesday 30th September from 6.30am and 7.30pm in two areas – the layby on The Street and the bend on Taverham road. 24 people would be required for two-hour sessions. Highways had supplied a suggested format for the count, which would be complied with.

Volunteers would be sought via the parish newsletter, website, notice boards and a flyer would be delivered to each house in the village. It was **agreed** to pay for 400 flyers to be printed which the clerk would arrange.

10 To Feedback after Attendance at the Felthorpe Fete

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL HELD IN THE PAVILION ON TUESDAY 4 AUGUST 2015

Councillors reported on speaking with many members of the public during the fete. The overlying concern from 90% of parishioners was traffic throughout the parish.

11 **To Give Updates on Councillor Portfolio.**

The following updates were given:-

Cllr Buckley (finance) – communications to be added to the portfolio and a presence on social media to be established, to re-post information from the website and collate comments. Cllr Bates to carry out work on the existing website to make it more attractive to the public.

Cllrs Carter and Elsdon (village hall) - to start attending meetings from 10 September.

Cllr Bebbington - a review of all council owned assets had been completed. All were in good condition with the exception of the bus shelter, which had some loose roof tiles. It was **agreed** to hire a contractor to carry out repair work urgently. It was noted that the bus stop was not DDA compliant as it has a step to enter. Enquiries would be made regarding what work was required to bring it up to standard.

Two green bins (bus shelter and outside 2a Nash Road) would be added to the asset register.

The village well was reported as being overgrown with rubbish around it. Cllr Clarke agreed to speak to Mrs Rowe regarding pruning back the trees, and a parishioner in attendance offered to tidy up the litter, which was gratefully accepted.

The clerk would chase BT regarding purchasing the telephone box on The Street.

Cllr Bebbington had also met with Mr Sibley regarding grounds maintenance. A copy of the cutting areas and Mr Sibley's contact details would be forwarded to him.

12 **Planning**

20151187 – Leaway, Reepham Road.

Following discussion councillors agreed to support the application.

13 **Finance**

13.1 The following payments were agreed:

- Clerks Salary and Expenses (July)- £219.19 (cheque for £77.13 expenses)
- Grass Cutting / Footpath Maintenance / Well Maintenance - Mr Sibley £430
- Annual Dog Bin Payment - Broadland Council - £164.32
- St Margaret's Churchyard donation – £420
- Norfolk Accident Rescue Service donation –£50
- Norfolk Age UK donation –£250

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 4 AUGUST 2015

- Norfolk Citizens Advice Bureau donation- £50

- 13.2 Recycling credits of £112.43 from Broadland Council were noted.
- 13.3 Agreement was given to fund the clerk £250 (via the Norfolk Parish Training Partnership) to undertake the Certificate in Local Council Administration for £250, and the cheque was signed.
- 13.4 A request had been received from the Recreation Ground Committee to give an annual grant towards the upkeep of the playground equipment. A discussion was held around this. No representatives from the committee were available.
- 13.5 To consider funding request from Felthorpe Cricket Club
- Representative from the cricket club not present / funding request had not been received.

14 Village Matters

- 14.1 There had been an article in the newspaper regarding the possible sale of Felthorpe Woods. If this happened there would be stipulations regarding what could be done to the area as regulations were in place.
- 14.2 The following would be reported to Highways:-
- Potholes on The Street leading into Haveringland Road, and a large pothole opposite Beck Farm Lane.
- 2 Nash Road – the hedge had overgrown the footpath.
- 21 Taverham Road – the hedge had overgrown over footpath.
- Outside Glenrose, The Street – the road sign which points left down to Taverham Road was overgrown.

Date of next meeting – Tuesday 1 September 2015.

MEETING CLOSED AT 10.15