

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 1 SEPTEMBER 2015

Present:

Bob Clarke (Chair)
Paula Carter
Andrea Elsdon

Graham Buckley
Robert Barber
Ben Bates
John Bebbington

Also in attendance:

Sonya Blythe (clerk)

1 Chairman's Welcome and apologies for absence

No apologies received.

2 To Receive Members' Declarations of Interests

None declared.

3 To Ratify the Minutes of the Meeting held on 4 August 2015

The minutes were signed as being a true record of the meeting.

4 Matters arising from the Minutes of the Meetings on 4 August 2015

Item 4 – The overgrown tree was still to be cut by Cllrs Buckley / Bebbington.

Item 11 - Repairs to the bus shelter had been carried out for free by a local contractor. A letter of thanks had been sent.

5 Police Report

The July recorded crime figures were received. Five crimes had been recorded (2x criminal damage, 2x assault, 1x harassment).

6 Reports from County & District Councillor

None present.

7 Break for the Public to Speak

Following comments from the public regarding the reduced bus service in the parish, it was **agreed** that the clerk would write to Sanders and Norfolk County Council to request information on plans to increase the frequency and reliability of buses in the village.

A conversation was held around holding an additional traffic count of Bilney Lane at a future date. Not enough counters were available for an additional area to be included during the count on 30 September.

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8 Correspondence

- 8.1 2 Church Lane. A letter had been received from the resident requesting comments on the removal of a lime tree which was stifling cherry trees on his property. Councillors **agreed** that the tree was an asset to the community, was not causing a hazard, and could not see the logic in replacing a mature tree with a semi mature tree. It was agreed to respond to the resident with these comments, noting that they agreed with the tree being thinned under professional supervision.
- 8.2 Spring Farm
An appeal date of 17 November had been set. The council had nothing to add to its previous objection.
- 8.3 Planning Training
The clerk would attend planning training at Broadland Council on 30 September.

9 To Discuss Options to Improve Traffic Problems within the Parish

Cllr Barber presented a draft report on solutions to the traffic problems within the parish, which had been prepared with Cllr Bates.

After discussion, the following actions were agreed:-

- Further to the traffic count on 30 September, Cllr Barber to complete the report by 2 October and circulate to councilors, the clerk, and interested parties such as local councilors and the police to gather support.
- Highways would be requested to consider the following works:
 - The Street – gate ways to be placed each end of The Street with three narrowings along The Street; 20mph speed limit in place; wooden posts near the residential care home to the post office; increased footpath width from Hall Lane to the pavilion; an undertaking to consider the vehicle weight limit once the NDR has been completed.
 - Taverham Road – HGV restrictions in both directions with a 7.5 tonne weight limit; an extension of the 30mph speed limit to beyond the first house; the current 30mph speed limit to be reduced to 20mph to the junction with The Street; traffic lights on the bend.
 - Bilney lane / Brands Lane / Church Lane – roads to become access only to vehicles and have quiet lane status.
 - Cllr Bates to write an executive summary for the report.
 - Cllr Barber to contact Chris Mayes from Norfolk County Council regarding the cost of works, in relation to the parish partnership fund.

Thanks were passed to Cllr Barber for constructing the detailed report.

10 To Consider a Parish Plan

Full discussion deferred to the November meeting. Councillors were requested to

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read background information in the meantime.

11 To Give Updates on Councillor Portfolio.

The following updates were given:-

Finance and Communications:- a facebook page has been created. Cllr Clarke was requested to bring a camera to the next meeting to take councilor photographs for it.

Traffic - Cllr Barber had requested costings regarding road safety notices to place on wheelie bins.

Grounds Maintenance / Equipment - Cllr Bebbington had met with the grass contractor to discuss works. Overgrown land adjoining the bus shelter would be sprayed and cut in early October. The bus shelter did not have to be brought up to Disability Discrimination Act standards as it was an existing structure. Cllr Clarke had not yet managed to make contact with the resident who owned the yew tree, which was overgrowing the village well.

12 Planning
None received.

13 Finance

13.1 The following payments were agreed:

- Clerks Salary and Expenses (August)- £198.38 (cheque for £48.40 expenses, standing order of £142.06 paid 1 September)
- HMRC – Clerks Tax July – September £110.80
- Interprint - Printing for traffic survey (400 posters + 100 check sheets) £67
- Grass Cutting - Mr Sibley £285
- Zurich - Annual Insurance Premium £222.04
- First Aid at Work – £70

13.2 A new homes bonus of £2166.87 from Broadland Council was noted.

13.3 The clerk advised that the external auditor had commented on the amount of reserves held by the council. It was recommended that these be significantly reduced by financial year-end.

14 Village Matters

14.1 The chairman requested that councilors give consideration to a parish newsletter being created.

Date of next meeting – Tuesday 6 October 2015.

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MEETING CLOSED AT 10.20pm