

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 6 OCTOBER 2015

Present:

Bob Clarke (Chairman)
Paula Carter
Andrea Elsdon

Graham Buckley
Ben Bates
John Bebbington

Also in attendance:

Sonya Blythe (clerk)

Tony Adams (County Councillor)
Tamsin Lodge (District Councillor)

1 Chairman's Welcome and apologies for absence

Apologies had been received and were accepted from Robert Barber.

2 To Receive Members' Declarations of Interests

None declared.

3 To Ratify the Minutes of the Meeting held on 1 September 2015

The minutes were signed as being a true record of the meeting subject to the following amendment:-

Item 8.1 – The cherry tree is near the property, not on it.

4 Matters arising from the Minutes of the Meetings on 4 August 2015

Item 4 – GB confirmed that he had trimmed the oak tree.

Item 7 – An update was received that enough counters had volunteered, so Bilney Lane had also been included within the traffic count.

5 Police Report

The August recorded crime figures were received. Nine crimes (1x criminal damage, 6x assault, 2x drugs).

6 Reports from County & District Councillor

Cllr Adams reported that he had received a letter from Highways, who were investigating the possibility of widening the road through Felthorpe and making the parish one way for HGVs; he had been advised that this may be a possibility in the 2016/17 budget. Regarding the options to improve traffic throughout the parish, he fully supported the parish council pursuing all options to slow traffic through the village but felt that cost may be a boundary. It was **agreed** to send the final traffic report and agreed decision to Cllr Adams to take forward with Highways.

Cllr Lodge advised that there was no update from the planning inspectorate re the Spring Farm appeal. She reported that Broadland Council had started a community engagement activity push, which councilors agreed they could not contribute to at

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this current time. Finally Cllr Lodge offered support to the cricket club application for funding being addressed later in the meeting.

7 **Break for the Public to Speak**

Following a request for a copy of the traffic count, it was **agreed** to add it to the website once completed.

8 **Correspondence**

8.1 NNDR exhibitions were being held around the county. The dates of nearby ones were circulated.

8.2 Broadland District Council had launched a Top Dog campaign. Problems with fouling seemed to have improved since the extra dog bin was placed at the pavilion so it was not thought necessary to join this.

8.2 Following the last meeting, responses had been received from both Norfolk County Council and Sanders regarding the bus service to the village. NCC responded that they could not fund additional services as the service available offered work, college and shopping time options. Sanders responded that the current service was difficult to maintain due to low usage.

8.3 Norfolk County Council – Update of Parish Partnership Fund. NCC had expanded the scheme to include bus shelters and paying for a longer parish ranger visit.

9 **To Discuss Options to Improve Traffic Problems within the Parish**

Cllr Bates reported that the traffic count was successful and had been oversubscribed with volunteers. The results showed that traffic had increased by 10% since the last count in 2012 but that less HGV vehicles had used the routes. Over 80% of vehicles had used Taverham Road.

Cllr Bates and Barber had met Chris Mayes from Highways on site and discussed options. He advised that any works involving a traffic regulation order would not be approved unless there was proof of serious accidents on site. The most likely option to receive approval and funding was road narrowings / gateways, such as those in Costessey. Before works could be costed a feasibility study would have to be carried out by Highways, at a cost of £2-3000.

Following discussion, councillors agreed to request that a feasibility study be carried out by Highways to put gateways / narrowings through the parish to reduce the speed of traffic, up to the sum of £3000. The clerk would request that the study and costings take place a.s.a.p. as parish partnership bids needed to be submitted to NCC by 15th December 2015.

10 **To Consider Planning Applications**

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The following applications were discussed:-

20151345 - Land off Haveringland Road, Felthorpe.
- Support

20151567 – 3 Nash Road, Felthorpe.
- Support.

11 **To Give Updates on Councillor Portfolio.**

The following updates were given:-

Cllr Buckley reported that the facebook page was about to go live;

Cllrs Carter and Elsdon advised that they had attended the recreation ground committee meeting;

Cllr Bebbington noted that he had been advised that land by the bus shelter was owned by Anglian Water. Regarding grass cutting costs, a discussion on future requirements would be added to the December agenda.

Cllr Clarke noted that he had spoken to the owner of the tree overgrowing the well, who was going to have it trimmed within two months.

12 **Finance**

The following payments were agreed:

- Clerks Salary and Expenses (September)- £179.88 (cheque for £37.82 expenses, £142.06 salary paid by SO)
- Mazars - Annual Audit £150
- Mr Sibley – Grass Cutting / Grounds Maintenance - £510

Cricket Club

Felthorpe cricket club requested funding towards a new ground roller, in the sum of £8295 + VAT. Following detailed discussion it was **agreed** that this sum could be funded, up to the amount which remained in the S106 fund held by Broadland Council. The cricket club was requested to provide two more quotes ASAP as the council had to ensure that a set process had been followed and that best value would be achieved.

13 **Village Matters**

- 13.1 Cllr Buckley took financial documentation away to carry out a mid-year appraisal of the accounts.
- 13.2 Cllr Buckley commented that the new plaque on the recreation ground playground acknowledged the contribution from the parish council. A lot of the work that the

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parish council carried out went unnoticed, and it was important to try and draw more attention to it in the future, via the website, facebook or the village newsletter.

- 13.3 Cllr Bates to check planning permission on a premise on Mill Lane which did not seem to be conforming with the original application.

Date of next meeting – Tuesday 3 November 2015.

MEETING CLOSED AT 10.10pm