

**FELTHORPE PARISH COUNCIL – A SUMMONS**  
**To all Members of the Council**  
**A Meeting of the Council will be held in the Pavilion on**  
**Tuesday 1 December 2015 at 8pm**

**AGENDA**

- 1. Chairman's Welcome and to receive and consider apologies for absence**
- 2. To receive members' declarations of interests and consider requests for dispensations.**
- 3. To ratify the minutes of the meeting held on 3 November 2015**
- 4. To receive information on matters arising from the minutes not covered elsewhere on the agenda**
- 5. To receive the police report**
- 6. To receive reports from county & district councillors if present**
- 7. To close the meeting for the public to speak if required**
- 8. To receive correspondence**
- 9. To consider the draft grass cutting contract.**
- 10. To receive an update on the traffic calming scheme / parish partnership bid.**
- 11. To Consider Planning Applications**  
20151785 – 40 Taverham Road.
- 12. To Consider Financial Matters**
  - 12.1** To agree to the following payments:
    - Clerks Salary and Expenses (November)- £179.34 (SO of £142.06 paid on 1 December, cheque for £37.82 expenses) and to agree an overtime payment of three hours for additional work on the transparency code.
    - HMRC (clerks tax) £106.80
    - Annual Payroll fee (Ladywell Accountancy) £37
    - Parish Phone Kiosk (BT) £1 (and to sign the contract)
    - Grass Cutting (Mr Sibley) £648.50
    - Grass cutting – (Mr Sibley replacement cheque invoice 1514) £207.50 (£220 - £12.50 cancellation fee)
    - Interprint (traffic survey costs) £68.40
  - 12.2.** To agree the budget and set the precept for 2016/17.
- 13. To Give Updates on Councillor Portfolio.**

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- 14. To Consider New Village Matters Raised by Councillors / Clerk** (items for information only)

Confirmation of 2016 meeting dates:

2 February

8 March

5 April

3 May

7 June

5 July

6 September

4 Oct (Clerk on leave so cover will be sought)

1 Nov

6 December

Signed.....*S Blythe*.....Sonya Blythe

Clerk to the Council

***DATE OF THE NEXT MEETING . . . TUESDAY 2 FEBRUARY 2016***