

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 1 DECEMBER 2015

Present:

Bob Clarke (Chairman)
Paula Carter
Andrea Elsdon
Robert Barber

Graham Buckley
Ben Bates
John Bebbington

Also in attendance:

Sonya Blythe (clerk)

Tony Adams (County Councillor)
Tamsin Lodge (District Councillor)

1 Chairman's Welcome and apologies for absence

None received. Cllr Carter arrived at 8.10pm.

2 To Receive Members' Declarations of Interests

None declared.

3 To Ratify the Minutes of the Meeting held on 3 November 2015

The minutes were **agreed** and signed as being a true record of the meeting.

4 Matters arising from the Minutes of the Meetings on 3 November 2015

Item 7 – the hedge on Nash Road had still not been cut. The clerk was asked to write to the owner.

Item 8.4 – a pothole outside the entrance to the pavilion would be reported to the parish rangers.

Item 8.3 – Spring Farm appeal. Cllrs Clarke, Bennington and Adams had attended the appeal. It was likely that a result would not be known for three to four months.

5 Police Report

The October report was received; five crimes had been recorded (1 assault, 1 affray, 1x burglary, 1x cannabis possession, 1x criminal damage).

6 Reports from County & District Councillor

Cllr Adams advised that he had contacted David Allfrey at NCC to ensure that the PC received quotes on traffic calming options in time for the parish partnership fund application deadline of 15 December.

Cllr Lodge advised that BDC were running a recycling campaign. She would forward information to the clerk for the newsletter and website.

7 Break for the Public to Speak

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 1 DECEMBER 2015

Meeting closed at 20:25

One resident made a comment.

Meeting opened at 20:26

8 Correspondence

8.1 Nothing received.

9 To consider the draft grass cutting contract

The draft grass-cutting contract, to start from April 2016, was considered and changes made. Following discussion councilors **resolved** to remove the cuts that were managed for the recreation ground, who would arrange their own contractor in the future and then be given a donation towards costs by the PC. The contract would be offered for two years with an option to extend for a third year if both parties were willing.

The contract would be advertised on Streetlife, Gumtree, the PC website and copies sent to the current contractor and Norse. Cllr Carter would place posters in Taverham Garden Centre and the clerk was authorised to spend up to £25 advertising in local newsletters. Cllr Lodge would add to the Horsfold newsletter. The advert would be placed a.s.a.p. with a closing date of 18 February 2016.

10 To receive an update on the traffic calming scheme / parish partnership bid.

The decision at the last meeting to not purchase speed awareness bin stickers until final costs of the traffic calming scheme were known was reconfirmed.

Cllrs BC, BB and RW reported on attending a meeting with Highways to discuss the desired traffic-calming scheme. As a result three on-site studies had been commissioned from Highways at a maximum cost of £4500 (originally agreed at the October meeting of the PC); this was above the original agreed cost but had been agreed by councilors via email. The expected cost of the three gateways requested on The Street was up to £8500 per gateway for which 50% funding would be sought from the parish partnership scheme. Even so the PC reserves would not be enough to fund the traffic calming scheme.

At this point item 12.2 was also taken, to set the budget and precept for 2016/17.

Cllr Buckley reported asking for comments on Streetlife, where 7 out of 9 respondents agreed that changes to the road system were required. Cllrs also discussed the village fete where the majority of parishioners had stated that road improvements to slow down the traffic were their main priority.

A proposal was received to increase the precept by 100% and apply to the parish partnership fund for 2 or 3 gateway narrowings on The Street, depending on the final

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 1 DECEMBER 2015

costs. This would make the average annual cost of a band D property around £32 per household. It was acknowledged that this was the first increase in the precept in several years. An item would be added to the newsletter regarding the reasoning for this.

Councillors **resolved** to increase the precept by 100% to in order to carry out traffic calming measures throughout the parish, making the precept £8662

Councillors **agreed** the amended proposed budget for 2016/17.

Councillors **resolved** to apply to the parish partnership scheme to fund two or three gateways on The Street, depending on the final cost which was expected by 8 December. The deadline to apply was 15 December so the clerk would liaise with councilors and complete the application once exact costs were received from Highways.

11 To Consider Planning Applications

20151785 – 40 Taverham Road. No objections.

12 To Consider Financial Matters

12.1 To agree to the following payments:

- Clerks Salary and Expenses (November)- £179.34 (SO of £142.06 paid on 1 December, cheque for £37.82 expenses). An overtime payment of three hours was agreed (to be paid at the next meeting).
- HMRC (clerks tax) £106.80
- Annual Payroll fee (Ladywell Accountancy) £37
- Parish Phone Kiosk (BT) £1; the contract was signed by the chairman.
- Grass Cutting (Mr Sibley) £648.50
- Grass cutting – (Mr Sibley replacement cheque for invoice 1514) £207.50 (£220 - £12.50 cancellation fee)
- Interprint (traffic survey costs) £68.40
- Grounds maintenance contribution (Felthorpe Pavilion) £5

12.2 To agree the annual budget and precept

Taken at item 10.

To Give Updates on Councillor Portfolio.

Cllr Buckley reported that the missing cheque had been cancelled at a charge of £12.50 which had been passed on to the contractor. Councillors were asked to promote the PC Facebook and Streetlife pages within the parish, as well as the website.

Cllr Bates requested that members give consideration to creating a three-year plan for the council at the next meeting.

13 Village Matters

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 1 DECEMBER 2015

The pavilion were asked to collect suggestions regarding uses for the village phone box from groups such as the playgroup.

13.2 Confirmation of 2016 meeting dates:

2 February
8 March
5 April
3 May
7 June
5 July
6 September
4 Oct
1 Nov
6 December

Date of next meeting – Tuesday 1 February 2016.

MEETING CLOSED AT 10.15pm