

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 8 MARCH 2016

Present:

Bob Clarke (Chairman)
Paula Carter
Robert Barber

Graham Buckley
Ben Bates
John Bebbington
Andrea Elsdon

Also in attendance:

Sonya Blythe (clerk)

Tony Adams (county councillor)

1 Chairman's Welcome and apologies for absence

None received

2 To Receive Members' Declarations of Interests

Cllr Barber declared an interest in respect of item 14 as an employee of Norse. A dispensation request received in advance of the meeting was considered and agreed to by council.

3 To Ratify the Minutes of the Meeting held on 2 February 2015

The minutes were **agreed** and signed as being a true record of the meeting.

4 Matters arising from the Minutes of the Meetings on 1 December 2015

Item 7 - The potholes still had not been repaired and would be reported again.

Item 8.3 - The clerk was asked to obtain an update on the NALC planning petition.

5 Police Report

The police report for February 2015 was received. Two crimes had been recorded in the period - 1x assault and 1x theft.

6 Reports from County & District Councillors

Cllr Adams reported that the county council had agreed its budget; the precept would increase by 2% with an additional 2% being ring-fenced for adult social services.

Cllr Adams also advised that it was likely that a devolved authority comprising of Norfolk, Suffolk and Cambridgeshire would be announced in the next budget. This may push some functions down to parish council level.

Finally he reported that a NNDR forum would be held at Norfolk County Council on 17 March. FPC agreed to send some representatives, whom the clerk would confirm.

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7 Break for the Public to Speak

Meeting closed at 20:23

A conversation was held with the recreation ground committee regarding an article within the parish newsletter.

Meeting opened at 20:26

8 Correspondence

8.1 HRH Queen Elizabeth 90th Birthday. Parish councils had been invited to purchase special celebratory coins in celebration of HRH Queen Elizabeth's birthday. It was agreed that the budget would be saved for traffic improvements.

8.2 Community Payback. A letter had been received regarding the community payback service. As there was a charge levied for this it was agreed not to take it forward.

9 To consider and agree the 2016/17 parish action plan.

The action plan for 2016/17 was considered and agreed. This would be monitored quarterly.

The newsletter would be considered in more depth at the next meeting.

10 To Consider Planning Matters

10.1 20160157 - Thomson Saw Mills, Stratton Strawless.

It was agreed that there were no objections to the application. However due to the additional HGV traffic through the parish that this will cause, as a condition of approval a condition will be requested that all HGV vehicles are routed either along the B1149 or A140 and have to avoid The Street in the village of Felthorpe.

The chairman reported that Thomson Saw Mills had agreed to send a letter to all contractors to request that they do not drive through The Street also.

11 To Consider Financial Matters

11.1 The following payments were agreed:

- Clerks Salary and Expenses (February)- £174.48 (SO of £142.06 paid on 1 March, cheque for £32.42 expenses).
- HMRC (clerks tax) Jan – Mar £112.80
- Cricket Roller £10794

It was noted that the roller would formally belong to the PC though would be stored by the cricket club. The clerk would ask them for a copy of their risk assessment in order to add this onto the insurance premium and advise them that on occasion the PC may use it.

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11.2 To note the receipt of S106 money £9583.18

11.3 The updated accounts were noted.

To Give Updates on Councillor Portfolio.

12 Cllr Buckley reported that the facebook page was increasing in popularity.

The Chairman reported that the outcome of the bid to the parish partnership fund should be known shortly.

Cllr Elsdon confirmed that she and Cllr Carter had attended the latest meeting of the recreation ground committee.

Cllr Bebbington noted that changes were being carried out to Circle Housing properties on Nash Road.

13 **Consideration under the Public Bodies and Admission to Meetings Act 1960 to exclude the press and public due to the confidential nature of the business to be discussed.**

Under the above legislation it was proposed and agreed that the public be excluded for the next item.

The public were excluded at 21.20.

14 **To award the grounds maintenance contract**

Five tenders had been received, with two being disqualified for not meeting the criteria.

Following discussion it was agreed to award the contract to Geoff Sibley.

Meeting re-opened to the public at 21.43.

15 **Village Matters**

15.1 Two trees had been cut back hugely at 2 Church Lane. The clerk would contact Broadland District Council to discuss.

15.2 A vanity case dumped on Church Lane and tyres left behind the lay by between Felthorpe Tree Nursery and the Holt Rd

15.3 It was noted that the parish council does not have a formal logo.

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- 15.4 Highways would be contacted regarding the potholes on Holt Road, which were making the path unusable for wheelchair users and a pothole at the end of footpath between 7 and 5 The Street.
- 15.5 The phone box and the parish council presence at the village fate would be added to the next agenda.

Date of next meeting – Tuesday 5 April 2016.

Meeting closed at 22.00