

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 5 APRIL 2016

Present:

Bob Clarke (chairman)
Robert Barber
Andrea Elsdon

Graham Buckley
Ben Bates
John Bebbington

Also in attendance:

Sonya Blythe (clerk)

Tamsin Lodge (district councillor)

1 Chairman's Welcome and apologies for absence

Apologies were received from Paula Carter who was unwell.

2 To Receive Members' Declarations of Interests

None.

3 To Ratify the Minutes of the Meeting held on 8 March 2015

The minutes were **agreed** and signed as being a true record of the meeting.

4 Matters arising from the Minutes of the Meetings on 1 December 2015

15.1 Broadland Council (BDC) had confirmed that the trees do not have a tree preservation order placed on them. It would now be reported to Highways as the tree as on their land.

6 – The NDF forum had been attended. It had proved to mainly be regarding wildlife and councilors had not been allowed to make relevant points regarding traffic.

11.1 – A risk assessment had been received from the cricket club. The roller would be insured once a dispatch note was received.

5 Police Report

The police report for March 2015 was received. One crime had been recorded in the period - 1x vehicle theft.

6 Reports from County & District Councillors

Cllr Lodge reported that BDC were running the Top Dog campaign again and were happy to work with the parish council if it was required in the area. Cllr Lodge would to speak to BDC regarding the possibility of additional dog bins throughout parish.

An Investing in Better Broadband for Norfolk scheme was being carried out which should result in 97% of households in Broadland having improved broadband.

7 Break for the Public to Speak

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Meeting closed at 20:33

The recreation ground committee member present gave a brief update.

Meeting opened at 20:34

8 Correspondence

8.1 The NALC spring conference would take place in April. The clerk would attend and report back.

8.2 NALC had circulated a report on a consultation the government was running on broadband improvements.

9 To review and agree the updated standing orders

The revised standing ordered were circulated. These were in line with NALC recommendations and were agreed.

10 To review the draft training policy.

The training policy for staff and councillors was considered and agreed.

11 To consider options for the telephone box.

Options were considered in how to improve the parish telephone box. As a start it was **agreed** to re-paint it and then ask for suggestions in the newsletter and at the fete. A budget of up to £300 was allocated for decorating and Cllr Buckley would approach a painter regarding a quote.

12 To discuss forthcoming plans for a parish newsletter

Cllr Bates circulated a draft newsletter format. Councillors **agreed** that a first newsletter could be printed and distributed with a maximum £100 budget. Information incorporated would include councillors, meeting dates, the traffic calming scheme and telephone box plans. Cllr Bates would circulate a full draft once completed.

13 To consider the parish council attendance at the village fete on 24 July.

It was agreed to hire a stand at the fete to have an active presence. The recreation ground committee would loan notice boards to put posters on and a suggestion box would be used again.

14 To Consider Planning Matters

14.1 20160281 Leeway, Reepham Road – single storey extension to rear.
Councillors agreed to support the application.

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15 To Consider Financial Matters

15.1 The following payments were agreed:

- Clerks Salary and Expenses (February)- £177.86 (SO of £142.06 paid on 1 April, cheque for £25.94 expenses).
- NALC (annual subscription) £160.95

The updated accounts were noted.

16 To Give Updates on Councillor Portfolios

- 16.1** Cllr Barber reported attending an NDR presentation in Drayton, held by NCC. He noted that the Government required that all affected routes have a traffic count carried out on them. A count had never been carried out on Bilney Lane and Brands Lane. Therefore this would be requested of the NDR team.

Cllr Bebbington advised that Mr Sibley had commenced the year's grounds maintenance work from 1 April.

17 Village Matters

- 17.1** BDC would be asked to consider placing fly-tipping notices at the Hall Lane / Mill Lane junction and the cut through between Reepham Road and Swannington Ugate
- 17.2** Outstanding pothole repairs would be reported to highways again.
- 17.3** Cllr Clarke would contact a pest controller regarding the re-appearance of moles.
- 17.4** The clerk would contact British Gas regarding what the requirements would be to have mains gas in the parish. Telephone companies would also be contacted regarding a mast within the parish to boost the mobile signal.

Date of next meeting – Tuesday 3 May 2016.

Meeting closed at 21:40