

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 5 JULY 2016

Present:

Bob Clarke (chairman)
Robert Barber
Graham Buckley

Ben Bates
John Bebbington
Paula Carter

Also in attendance:

Sonya Blythe (clerk)
Members of the public

1 Chairman's Welcome and apologies for absence

Apologies were received and accepted from Andrea Elsdon, due to the illness of a family member.

2 To receive members' declarations of interests and consider requests for dispensations

None declared.

3 To Ratify the Minutes of the Meeting held on 7 June 2016

The minutes were **agreed** and signed as being a true record of the meeting

Matters arising from the Minutes of the Meetings on 7 June 2016

4 – RB advised that he had spoke with the Network Strategy Group regarding installing electricity in the parish and was awaiting a response. A 90% take up from parishioners would be required.

6 – Tony Adams had confirmed that he was available for the proposed new meeting date.

4 Police Report

The police report for June was considered; three crimes were recorded in the period (2x violence against a person and 1x burglary from dwelling).

In future detailed information will no longer be received due to data protection, the only information available will be the number of crimes.

5 Reports from County & District Councillors.

Not present.

6 Break for the Public to Speak

Meeting closed at 20:08

Nothing to raise.

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Meeting opened at 20:09

7 Correspondence

7.1 Felthorpe Lawnmower Services –

Following the discussion at the last meeting Broadland District Council had confirmed that the sign could be replaced on a like for like basis without planning permission being required. A discussion was held around the Felthorpe Lawnmowers sign, with agreement being reached that it should be a narrow directional sign not a full size advertisement. Highways would be asked whether they would object to the directional sign.

7.2 A planning conference for councillors had been arranged by RTPi – councillors were not available to attend.

7.3 A Broadland Area Meeting would be held on 14 July.

7.4 It was noted that Spring Farm / Future biogas would be under the management of Oxford Capital from 1 July.

8 To receive an update on remaining traffic costings in order to plan the budget setting process for 2016/17.

The clerk advised that an email had been received from Duncan Cole advising that a schedule for the agreed traffic calming measures would be communicated shortly.

9 RW and BB confirmed that they had met with NCC regarding traffic calming options for the 2016 parish partnership fund. A brochure of gateways was circulated with the possibility of one being placed on the Taverham Road bend and one at the Hevingham end of the parish being discussed. Prices were awaited from NCC so that options could be considered in more detail and a funding form completed.

The lack of parish ranger visits during 2016 was noted; this was because the ranger had been carrying out work for the NNDR construction.

10 To Consider Planning Matters

10.1 None received.

11 To Consider Financial Matters

11.1 The following payments were **agreed**:

- Clerks Salary and Expenses (June)- £175.48 (SO of £142.06 paid on 1 July, cheque for £34.52 expenses).
- Mr Sibley (grass cutting) £460

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The updated accounts were considered.

- 12.2 The Clerk was congratulated for passing the certificate in local government administration. As per the contract, the salary point would increase by one point.
- 12.3 Mr Sibley would be asked to ensure that he adheres to the grounds maintenance schedule.

To Give Updates on Councillor Portfolios

GB would carry out the mid-year financial audit in September.

13 Village Matters

- 14.1 GB reported on local flooding during the recent heavy rain. Anglian Water had advised that Taverham Road gulleys and drains were silted and needed to be cleared. This would be reported to Highways.
- 14.2 The verge and footpath along the north side of Church Lane were severely overgrown. This would be reported to Highways.
- 14.3 Final details of the parish council attendance at the parish fete were confirmed.
- 14.4 The Chairman reported on repeated flooding at the end of Chapel Lane with raw sewage, which Anglian Water had not assisted with. It was agreed that the Chairman would ask the resident to formally write to the parish council about the issue to give more information so that it can be taken forward.

Date of next meeting – Tuesday 6 September 2016.

Meeting closed at 21.10