

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 4 OCTOBER 2016

Present:

Bob Clarke (in the Chair)	Ben Bates
Andrea Elsdon	Bob Barker
Graham Buckley	John Bebbington
Paula Carter	

Also in attendance:

Sonya Blythe (Parish Clerk)	Tony Adams (County Councillor)
5 members of the public	

1 Chairman's Welcome and apologies for absence

There were no apologies received.

2 To receive members' declarations of interests and consider requests for dispensations

PC declared an interest in respect of item 10 (road narrowing).

3 To Ratify the Minutes of the Meeting held on 4 October 2016

The minutes were **agreed** and signed as being a true record of the meeting, subject to the following amendments:-

Item 10 - BB and JB - the comments should be allocated to each other.

Item 10 – the traffic count was scheduled for the 9th.

Item 13 – Cllr Barber should read Cllr Bebbington.

4 Matters arising from the Minutes of the Meetings on 4 October 2016

Item 8.2 - The Clerk confirmed that the response to the council tax referendum would be sent.

5 Police Report

The police report for the period 1st to 31st October was received. 5x crimes had been reported in the period (1x theft other, 3x violence against person, 1x racially aggravated causing intentional harassment / alarm).

6 Reports from County & District Councillors.

TA had written to NCC to request that traffic calming measures for Brands Lane / Bilney Lane be considered as part of the NNDR. David Allfrey had responded to say that there is potential to consider a 30mph speed within in the areas. Otherwise there were few measures appropriate due to the rural nature of the roads. After the traffic count on 9 November, councilors would agree a response for TA to feedback.

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TA reported that no formal application had been received for the telephone mast as yet.

Finally he reported that Reepham Road would be closed from 14-18 November for road works.

Meeting closed at 20.23.

7 Break for the Public to Speak

A member of the public reported that the new traffic calming narrowings seemed to be working well, although traffic was speeding up in-between them.

The meeting was informed that during a recent traffic count a record number of cars had been counted coming through the parish.

Reopened 20.25

8 To receive correspondence.

8.1 The parish rangers were due to visit the village. The Clerk would request that:- road signs be cleaned throughout; grass overgrowing footpaths be cut back to widen the footpaths; pothole on Swannington Lane be repaired.

8.2 Broadland had written giving details of training available for tree wardens. It was reported that Felthorpe has a tree warden in place.

8.3 NCC had sent a development consent order for consideration, giving details of the traffic monitoring to be undertaken upon the opening of the NNDR. Within Felthorpe this only encompassed The Street. It was **agreed** that the Clerk would write and request that Taverham Road and Brands Lane also be monitored.

8.4 Information was circulated on exhibition dates regarding the proposed offshore wind farm.

9 To Discuss the Sewage Overflow on Chapel Lane

Further to a conversation at September's meeting, the Clerk would contact Mr Featherby to ascertain whether the district councillor had assisted with the issue. In addition, information would be sent to TA. The Clerk would also ask Mr Featherby if he objected to information being sent to Environmental Health.

TA left the meeting.

10 To consider and agree the second phase of road narrowing

BB and RW were thanked for their work in traffic calming improvements so far.

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A discussion was held around future possible improvements with two options being proposed:

Option 1: 1x road narrowing on The Street, 3x gateways on Bilney Lane, The Street (near the wood) and Taverham Road.

Option 2: 2x road narrowings.

Discussion was held regarding the benefits of both options, with councillors **agreeing** to support option 1. The total cost would be around £20,000, with 50% to be bid for via the parish partnership scheme. The annual budget would be agreed in December and would link into this work.

It was **agreed** that the Clerk would approach NCC and request that the contingency fund from the 2016 work be returned if it had not been used.

PC would be involved in engineer visits regarding the location of the narrowing.

11 To consider and arrange a date to complete petitions for Bilney/Brands and Church Lanes

Two draft petitions were circulated which would seek to request a ban of HGV vehicles over 7.5 tonnes through the parish (leading to a 11% decrease in traffic) and request that Bilney Lane and Brands Lane be restricted to access only, with no through traffic. It was **agreed** to: - take the petitions forward to parishioners; to keep these as two separate petitions rather than merging them; and that RB would prepare a report to be circulated with them. Councillors would be asked for assistance to reach all parishioners with the petitions once they had been completed. It was noted that it would be useful if case studies could be found demonstrating that these schemes had had a positive impact elsewhere.

12 To consider a second parish newsletter

Councillors **agreed** that another newsletter should be produced in order to update residents on the next phase of the traffic programme. Other suggestions on what to include should be forwarded to BB.

13 To Consider Planning Matters

13.1 There had been no planning applications received.

14 To Consider Financial Matters

14.1

The following payments were **agreed**:

- Clerks Salary and Expenses (October)- £181.60 (SO of £151.70 paid on 1 November), cheque for £29.90 expenses).
- Mr Sibley (grounds maintenance) £tbc

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- Nicola Ledain (locum clerk) £41.04
- Mazars (annual audit fee) £150

It was noted that the second part of the precept had been received from Broadland Council - £4324.50

12.2 The updated accounts were noted.

13. To Give Updates on Councillor Portfolios

AE reported that the Pavilion committee meeting would be held next week.

14 Village Matters

- 14.1 An email from Highways had been circulated relating to deposits made by landowners to Norfolk County Council under Section 31(6) Highways Act and Section 15A(1) Commons Act 2006. Information on this would shortly be posted around the village for parishioners information, advising that the new owner was verifying the rights of way across the land.
- 14.2 NCC were arranging a meeting regarding the western link of the NNDR – the Clerk would send the availability of BC and RW.

Date of next meeting – Tuesday 6 December 2016.

Meeting closed at 21.45