

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 1 MAY 2018

Present:

Ben Bates (in the Chair,)
Andrea Elsdon
Andrew Cooper

Paula Carter
Robert Barber
John Bebbington

Also in attendance:

Sonya Blythe (Parish Clerk)
Members of the public

PC Bailey

1 Chairman's Welcome and Announcements and apologies for absence

Apologies were received and accepted from Graham Buckley

2 To receive members' declarations of interests and consider requests for dispensations

None.

3 To elect the Chairman for the forthcoming year

Ben Bates was nominated and elected as Chairman for the forthcoming year. The acceptance of office was signed.

4 To elect the vice Chairman for the forthcoming year

John Bebbington was nominated and elected as vice-Chairman for the forthcoming year. The acceptance of office was signed.

5 To ratify the minutes of the meeting held on 3 April 2018

The minutes were **agreed** and signed as being a true record of the meeting.

6 Matters arising from the minutes of the meeting on 3 April 2018

No matters raised.

7 Police Report

7.1 PC Bailey advised that he had replaced PC Devlin as the local officer.

7.2 He reported the parish had 28 crimes across the previous 12 months, 22 less than in the previous year. The next Safer Neighbourhood meeting would take place on 25 July - items could be forwarded to him to raise on behalf of the parish.

7.3 Councillors advised that the biggest concern for the parish was traffic – both speed and the number of HGV vehicles. PC Bailey offered to work with the parish for improvements.

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8 Reports from County & District Councillors.

- 8.1 Apologies had been received from Tony Adams. The district councilors were not present.

9 To allow the public to raise matters

Nothing raised.

10 To consider and re-confirm the following policies:-

- 10.1 Code of Conduct - agreed
- 10.2 Standing Orders - agreed subject to some changes to be completed by the Clerk
- 10.3 Financial Regulations - agreed

11 To agree the annual appointments to Committees

- 11.1 Fuel Allotment Charity – to be discussed with Bob Clarke
- 11.2 Recreation Ground Committee – PC and AE

12 To agree appointments to portfolio holder roles

Traffic and Highways - BB and RB
Finance and Communications - GB
Amenities and Assets - JB
Recreation Ground –PC and AE
Planning - AC
Data Protection - AE

13 Data Protection General Regulations

Changes to the clerk's job description to incorporate the role of Data Protection officer were agreed.

14 To receive an update on repairs to the bus shelter

To be discussed at the next meeting.

15 To receive an update on Highways

- 15.1 Village gateways – now installed
- 15.2 Parish pride day – RB was thanked for organising a successful day where over 40 bags of litter were collected. A thank you letter would be sent to the Pavilion committee for allowing volunteers to use the Pavilion.
- 15.3 SAM2 - the cheque would be signed under item 18 and sent to NCC.

16. To note / action the following correspondence

- 16.1 Local thefts – a warning would be added to social media.

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17. To consider planning applications

17.1 20180562, Erection of Timber Framed 3-Bay Cart Shed - Valley Farm, Holt Road.
No objections

17.2 To consider any applications received after the agenda was published.
None.

18 To consider financial matters

18.1 To consider an updated insurance quote - it was agreed to add the telephone box and the parish gateways onto the insurance policy. There was no cost for the current time, with the premium increasing by around £80 when due for renewal.

18.2 To agree to the following payments:

- Clerks Salary and Expenses (April)- £198.51 (SO of £153.20 paid on 1 May), cheque for £25.40 expenses.
- NALC annual fees £195.79
- Parish partnership scheme – SAM2 Cameras £3449.78
- Mr Sibley, grounds maintenance £210

18.3 To note income:

- CIL payment £5,424.65

18.4 It was noted that NCC had made an incorrect payment to FPC in 2017/18 in the sum of £97.85. This would be reclaimed back when the grass cutting fees were paid.

18.5 The updated accounts were noted.

18.6 A budget of up to £200 was agreed for the stand at the parish fete in 2018.

18.7 PC agreed to try and obtain daffodil bulbs and wild flower seeds for the parish.

18.8 It was noted that the annual cost of living increase had been implemented to the clerk's salary.

19 To receive updates on Councillor portfolios / Village Matters (items for information only)

BB reported that top dog packs were now available in the telephone box and signs had been placed around the parish.

20 To receive items for the next agenda

Notice board repairs
Grit bin purchase
Fete plans
Donation requests

Date of next meeting: Tuesday 5 June 2018

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Meeting closed at 21.45