

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 5 JUNE 2018

Present:

Ben Bates (in the Chair)
Andrea Elsdon
Andrew Cooper

Paula Carter
Robert Barber
John Bebbington

Also in attendance:

Sonya Blythe (Parish Clerk)
Members of the public

Cllr Tony Adams

1 Chairman's Welcome and Announcements and apologies for absence

Apologies were received and accepted from Graham Buckley.

2 To receive members' declarations of interests and consider requests for dispensations

None

3 To ratify the minutes of the meeting held on 1 May 2018

The minutes were **agreed** and signed as being a true record of the meeting.

4 Matters arising from the minutes of the meeting on 1 May 2018

Item 7.3. BB advised that results from the SAM2 camera would be shared with PC Bailey.

5 Police Report

5.1 A report for May had not been received.

6 Reports from County & District Councillors.

6.1 TA reported that he was chasing up the priority signs for the road narrowings.

6.2 A new Leader had been elected at Norfolk County Council.

6.3 The district councilors were not present.

7 To allow the public to raise matters

7.1 There would be a Pavilion working party on June 24th to carry out minor maintenance tasks.

7.2 A question was asked regarding the site allocations document discussed in April. BB responded that although Felthorpe's village status had been changed, it was still low down the list in regards to future development.

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 5 JUNE 2018

8 To confirm details for the parish fete

The following was discussed and **agreed**:

- RB to organise a competition regarding the number of vehicles that travel through the parish. BB to donate a prize.
- BB to create a board showing FPCs achievements across the past year
- AE to consider a presentation demonstrating the responsibilities of FPC, NCC and Broadland Council.

9 To receive an update on repairs to the bus shelter

BB reported that he was still awaiting a quote.

10 To receive information on Highway matters

RB reported that the SAM2 cameras were in place. These would be added onto the insurance premium.

Initial data from the first 13 days showed that the top speed recorded through the village in the 30mph zone was 75mph. Over 32000 vehicles had been recorded in this period. The average weekday speed of vehicles was 39mph.

RB **agreed** to check that the top speed figure recording was accurate. TA recommended that the figures be sent to the police with a request for more monitoring.

11 To note / action the following correspondence

- 11.1 Broadland Council – Licencing update. Noted.
- 11.2 Broadland Council – Neighbourhood Plans. **Agreed** this would not be of value to the parish.
- 11.3 Planning Enforcement Update. Discussed under planning applications.

12 To consider planning applications

- 12.1 20180829 - Spinney Ridge, Hall Lane, providing access to a first floor safe clear area games play room by the proposed exterior timber stairs

Agreed to object on the grounds that the application differs hugely from the original 2016 application; The amended plan would overlook neighbours and result in a loss of privacy; safety - in the event of a fire the wooden stairs would quickly perish and leave residents stranded.

- 12.2 To consider any applications received after the agenda was published
None

13 To consider financial matters

- 13.1 The following payments were **agreed**:
 - Clerks Salary and Expenses (May)- £184.68 (SO of £153.20 paid on 1

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 5 JUNE 2018

June), cheque for £31.48.

- HMRC £ 117.20
- R Barber (litter pick and SAM2 equipment) £37.37
- Westcotec £8227.20 (replaces cheque written to Norfolk County Council at previous meeting).

13.2 To note income

- Norfolk County Council - grass cutting fees - £2442.81
- Broadland Council – precept first instalment £5750

13.3 The updated accounts were noted.

13.4 To annual governance statement 2017-18 was read out, considered and **agreed**.
The Chairman signed the relevant page of the annual governance and accountability statement.

13.5 The annual accounting statement 2017-18 was read out, and noted. The Chairman signed the relevant page of the annual governance and accountability statement.

13.6 The exemption certificate was signed by the Chairman as the income and expenditure were less than £25000.

Documents to be uploaded to the website by the Clerk.

13.7 To consider the annual donation requests
Several requests were considered. It was **agreed** to grant £500 to Felthorpe PCC for grounds maintenance costs.

13.8 To consider repairing or updating the parish notice boards
It was **agreed** to approach GT Morrisons regarding making a new notice board for Church Lane.

13.9 To consider the purchase of grit bins for the parish
Consideration was given to purchasing grit bins for the parish, at a cost of £225 per bin. It was **agreed** that there was no need for the purchase currently, but thought would be given to purchasing salt later in the year.

14 **To receive updates on Councillor portfolios / Village Matters (items for information only)**

14.1 The following would be reported to highways:

- Overgrown junctions which were affecting driver visibility: Taverham Road and Fir Covert Road junction; junction of The Street with Haveringland Road; Mill Lane corner
- Wooden posts that had been knocked down on the road narrowings
- A request would be made for fly tipping signs in the layby on The Street opposite the Swannington turn off
- That the hedge outside 114 The Street still had not been cut, meaning pedestrians were having to walk in the road

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 5 JUNE 2018

14.2 RB reported that the telephone kiosk was being successfully used as a book exchange and a parish information point.

15 **To receive items for the next agenda**

Nothing raised.

Date of next meeting: Tuesday 3 July 2018

Meeting closed at 21.25