

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 3 JULY

Present:

Ben Bates (in the Chair)
Andrea Elsdon
Graham Buckley

Paula Carter
Robert Barber
John Bebbington

Also in attendance:

Sonya Blythe (Parish Clerk)
Member of the public

Cllr Tony Adams

1 Chairman's Welcome and Announcements and apologies for absence

Apologies were received and accepted from Andrew Cooper.

2 To receive members' declarations of interests and consider requests for dispensations

None

3 To ratify the minutes of the meeting held on 5 June 2018

The minutes were **agreed** and signed as being a true record of the meeting.

4 Matters arising from the minutes of the meeting on 5 June 2018

The Clerk reported that the Parish Rangers would visit Felthorpe during July. A list of tasks were agreed.

5 Police Report

5.1 Two crimes were recorded in June - 1x ABH assault and 1 x criminal damage.

6 Reports from County & District Councillors.

6.1 TA reported that priority signs would be installed on the narrowings during July. Councillors thanked TA for his persistence in this matter.

6.2 TA advised that the Planning Inspectorate was looking to determine how the five-year land fund would be decided, between two proposed methods.

6.3 GB asked whether FPCs district councilors would be eligible for re-election as they had not attended a meeting in over a year. He was advised that Tamsin Lodge would not be as she had left the area.

6.4 The district councilors were not present.

7 To allow the public to raise matters

7.1 A member of the public commented on the discussion on purchasing grit bins for the parish, which had been held in June. He advised Council that last time bins had

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been purchased they had been stolen within 5 weeks.

7.2 TA agreed to raise the large advertising board on Reepham Road with Planning.

8 To consider the updated risk register

The updated risk register was considered and agreed.

The Clerk was asked to investigate transferring all FPC files to the Cloud.

9 To consider the updated asset list and consider the annual inspection

The asset list was considered and updated.

JB reported that the annual inspection of parish council assets had been carried out. The following were noted:

- The bus shelter required repair, but this was already in hand.
- Pavilion notice board – safe but would need replacing at some point
- Church rooms notice board – TA would enquire how much Horsford PC paid for their aluminium notice board.
- The bench outside the Pavilion had been rubbed down and coated
- Village sign – needed to be repointed.
- The cricket roller – JB to contact the cricket club to inspect.
- The Clerk would check the files for a key for the parish well.

10 To confirm details for the parish fete

Posters and the competition were confirmed for 22 July.

11 To receive information on Highway matters

11.1 RB reported that four weeks of SAM2 data were now in hand. The cameras had been located on Taverham Road from 4-18 June and had recorded 65201 vehicles in the period. The highest recorded speed in this location had been 45mph. The highest recorded speed on The Street was 60mph.

11.2 RB had confirmed with Westcotec that the readings were accurate to within 0.5mph.

11.3 The HGV data count was awaited from Highways.

12 To note / action the following correspondence

12.1 Norfolk Police - Telecommunication Project – noted

12.2 Norfolk County Council – Norwich Western Link – BB had attended the most recent meeting.

12.3 Hornsea Project Three Offshore Wind Farm – noted

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12.4 Broadland Council - Standards Committee vacancy - noted

12.5 Norfolk County Council – the Parish Partnership scheme for 2019 had been released. Councillors discussed and **agreed** to continue with the three year traffic plan and apply for a trod footpath on Holt Road. RB to contact NCC to obtain a quote.

13 To consider planning applications

13.1 None received.

13.2 To consider any applications received after the agenda was published

20181086 – updated glasshouse. No objections.

13.3

BB raised the proposed Sand and Gravel Extraction and Waste Disposal consultation at Swannington Bottom, which a parishioner had highlighted. It was agreed to place notice of this on the website. BB to send draft comments to Council.

14 To consider financial matters

14.1 The following payments were **agreed**:

- Clerks Salary and Expenses (June)- £181.44 (SO of £153.20 paid on 1 July), cheque for £28.24.
- Mr Sibley (grounds maintenance) £470
- Felthorpe PCC £500 (from S137 money)
- J Bates (fete literature) £60.00

14.2 To note income

- Norfolk County Council – refund for SAM2 cameras under parish partnership £3520.56 (minus £97.85 from previous overpayment / £3422.71 total)

14.3 The updated accounts were noted.

15 To receive updates on Councillor portfolios / Village Matters (items for information only)

BB reported that the Recreation Ground Committee thanked those who had attended the “works day” in the Pavilion.

PC reported that Kiefs had agreed to donate 4 sacks of daffodil bulbs to the parish.

16 To receive items for the next agenda

Village Pride day

Date of next meeting: Tuesday 4 September 2018

Meeting closed at 21.25