

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 4 DECEMBER 2018

Present:

Ben Bates (in the Chair)
John Bebbington
Graham Buckley

Paula Carter
Robert Barber
Andrea Elsdon
Andrew Cooper

Also in attendance:

Sonya Blythe (Parish Clerk)
Members of the public

Cllr Tony Adams

1 Chairman's Welcome and Announcements and apologies for absence

None received.

2 To receive members' declarations of interests and consider requests for dispensations

GB in respect of item 8.3 as a neighbour of the proposed development land.

3 To ratify the minutes of the meeting held on 6 November 2018

The minutes were **agreed** and signed as being a true record of the meeting.

4 Matters arising from the minutes of the previous meeting

None raised.

5 Police Report

5.1 Not received.

6 Reports from County & District Councillors.

6.1 TA advised that he had raised the question of installing a third road narrowing between Hall Lane and Bilney Lane with Highways, who had advised that they were happy to consider a bid to the parish partnership scheme for it, despite the refusal two years ago.

6.2 TA noted that he was in the process of arranging a meeting to discuss the proposed weight restriction on The Street.

6.3 The new Highways Engineer for the area would visit the parish with TA on 7 January

6.4 The district councilors were not present.

7 To allow the public to raise matters

7.1 Nothing raised.

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8 To receive information on Highway matters

8.1 Potential Bilney Lane road closure.

It was proposed and agreed that RB draft a questionnaire to be circulated to residents of Bilney Lane and Brands Lane to seek opinions on a permanent road closure or access only route, to prevent the current rat-run. TA suggested that Church Lane also be consulted as it would also affect those residents. In order for Highways to take any action at least 60% of residents would need to be in favour. ACTION: RB.

8.2 Norwich Western Link options.

The consultation was now open. Residents and parishioners were advised to send comments in.

8.3 Greater Norwich Local Plan.

GB presented his research on the suggested sites of Brands Lane and Swannington Lane. Council agreed with the assessment that Brands Lane was unsuitable for development as residents could not easily access facilities and that Swannington Lane had no market attractiveness due to the parishes lack of shops, employment and services. A statement on this was agreed and would be submitted. ACTION: Clerk.

8.4 Additional litter bins.

It was agreed that a litter bin would not help at the junction of Hall Lane and Mill Lane as the issue was flytipping rather than litter. It was agreed to ask Broadland Council to install fly-tipping signs at the above site as well as Bilney Lane (by the gateway), Brands Lane on the bend towards Reepham Road and the junction of The Street and Reepham Road. ACTION: Clerk.

9 To note / action the following correspondence

9.1 West Broadland Green Infrastructure Project Plan – comments had been submitted and BB had made the Felthorpe Fuel Allotment Trust aware.

9.2 Correspondence received since publication of the agenda

None.

10 To consider planning applications

None received.

10.1 To consider any applications received after the agenda was published

20181807 - Single storey and first floor extensions to north elevation and single storey extension to south elevation, Boundary House, Haveringland Road - no objection.

TA left the meeting at 21.00pm.

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11 To consider financial matters

11.1 The following payments were agreed:

- Clerks Salary and Expenses (November)- £182.90 (SO of £153.20 paid on 1 December), cheque for £29.70
- HMRC £117.20
- Mr Sibley (grounds maintenance) £311.50

11.2 The updated accounts were noted.

11.3 To consider the extension to the grounds maintenance contract.

It was noted that the grounds maintenance contract was due to end in April 2019. Councillors agreed to extend this for another year to give continuity throughout the forthcoming elections and the following period. Mr Sibley had agreed to keep his fees the same for the extension period. It was also agreed to authorise a further leaf clear up if required.

It was reported that Highways still had not tidied the tree at the junction of The Street and Taverham Road. The Clerk would approach Highways asking for permission for Mr Sibley to carry out the work, at FPCs expense. ACTION: Clerk.

11.4 To consider the draft budget for 2019/20 -

The draft budget for 2019/20 was considered and amendments made.

As part of this two grant requests from local groups were considered. It was agreed that the cricket club request would be declined due to the large grants supplied over the past six years for equipment. Two grant requests from the Recreation Ground Committee were accepted – up to £550 for two picnic benches for the Pavilion from the 2018/19 budget, and £950 in 2019/20 to cover the playground maintenance and inspection costs from 2019/20.

In addition to the above grants and the annual running costs, £8000 was built in for a trod path on Holt Road and £5000 for pre-costs for a third narrowing, which would be fully budgeted for in 2020/21.

11.5 To set the precept for 2019/20.

The precept was proposed and agreed at £11845, a 3% increase.

12 To receive updates on Councillor portfolios / Village Matters (items for information only)

12.1 GB reported that a recent Facebook post had suggested that a cycle link be opened from Felthorpe to Horsford. It was noted that there was a new route available via the flyovers over the NNDR.

**12.2 The following would be reported to Highways:
A pothole at the junction of Fir Covert Road and Reepham Road**

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A sunken manhole cover on the Taverham Road bend, outside number 40.

13 **To receive items for the next agenda**

Bilney Lane / Brands Lane proposal
Election information
New banking signatories

14 **To agree the 2019 meeting dates**

Agreed as:

5 February
5 March
9 April
14 May
4 June
2 July
3 September
8 October
5 November
3 December

Date of next meeting: Tuesday 5 February 2019

Meeting closed at 21.45