

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 9 APRIL 2019

Present:

Ben Bates (in the Chair)
John Bebbington
Andrew Cooper

Paula Carter
Robert Barber
Graham Buckley
Andrea Elsdon

Also in attendance:

Sonya Blythe (Parish Clerk)
Members of the public

Cllr Tony Adams

1 Chairman's Welcome and Announcements and apologies for absence

None received.

2 To receive members' declarations of interests and consider requests for dispensations

No matters declared.

3 To ratify the minutes of the meeting held on 5 March 2019

The minutes were **agreed** and signed as being a true record of the meeting.

4 Matters arising from the minutes of the previous meeting

4.1 None

5 Police Report

5.1 Not received.

6 Reports from County & District Councillors.

6.1 TA gave the following report:

- He was pleased that FPC had been successful in its application to the Parish Partnership Scheme to install a trod footpath on Holt Road.

- "Not suitable for HGV" signs had been agreed with NCC. They were not yet in place.

- TA thanked RB for his hard work on behalf of the parish as this would be his last meeting.

6.2 The district councilors were not present.

7 To allow the public to raise matters

7.1 The Recreation Ground Committee gave thanks for the two new picnic benches provided by FPC, which had now been received.

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8 To receive information on Highway matters

- 8.1 RB reported that residents of Bilney Lane, Brands Lane and Church Lane had been canvassed regarding the potential of Bilney Lane and Brands Lane becoming access only roads. Overall 1/3 of those surveyed had been against the closure, although more would have supported it if Church Lane would also be closed. This was not a high enough percentage for NCC to consider the closure. It was proposed and **agreed** that the idea was not taken forward any further. An update on it would be added to the next parish newsletter. ACTION BB.

9 To discuss Village Pride Day – 13 April.

Leaflets had all been delivered and BB had organised to collect the equipment from Broadland Council.

10 To review the data protection policy

The policy was reviewed and it was **agreed** that no changes were required, other than increasing the review period to two years, unless Government changes in the meantime necessitated a review.

11. To note / action the following correspondence

- 11.1 Parish Partnership Scheme – approval of bid for trod footpath on Holt Road. The acceptance letter from NCC was signed by the Chairman and clerk.
- 11.2 Streetscene Inspectors would visit the parish in April. A list of tasks was compiled for the clerk to forward.
- 11.3 Request for Funding. Horsford Primary School had requested a grant to paint their core values at the school. The clerk would respond to explain this was not possible under Section 137, where a grant could only be given if it would benefit the public, such as for the maintenance of outdoor spaces.
- 11.4 Correspondence received since publication of the agenda
- None.

12 To consider planning applications

- 12.1 20190445, Conversion of Barn No. 4 to Residential Dwelling Barn No. 4, Valley Farm, Holt Road – no objection

TA left meeting at 20:44

- 12.2 20190566, Felthorpe Hall, 81 The Street – no objection
- 12.3 20190565, Hollygate Farm, Haveringland Road — no objection
- 12.4 To consider any applications received after the agenda was published.

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None.

12.5 To ratify Planning responses sent since the last meeting

None.

13 To consider financial matters

13.1 The following payments were **agreed**:

- Clerks Salary and Expenses (March) - £221.27(SO of £153.20 paid on 1 March), cheque for £68.07
- Mr Sibley (grounds maintenance) £110
- NCC (Parish Partnership Scheme) £8000
- NALC (annual subs)£203.95
- Ben Bates (litter picking gloves) £30.38
- Recreation Ground Committee c/o June Culley (picnic benches) £497.88

13.2 The accounts were noted.

13.3 The clerk reported that an intermediate audit would be carried out by external auditors due to high income received in the past year. This would cost £200.

14 To receive updates on Councillor portfolios / Village Matters (items for information only)

14.1 The Recreation Ground Committee reported they would be holding a free event for the parish on Easter Sunday.

14.2 AE reported that Felthorpe Lawnmowers had been burgled the previous weekend.

14.3 It was agreed that Mr Sibley would be asked to trim the overgrown footpath behind Church Lane.

14.4 Thanks were passed to RB for his input and dedication in his four years on the parish council.

15 To receive items for the next agenda

Village fete

Date of next meeting: Tuesday 14 May 2019

Meeting closed at 21.05