

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 9 APRIL 2019

Present:

John Bebbington (in the chair)
Andrew Cooper
Graham Buckley

Andrew Elsdon
Paula Carter

Also in attendance:

Sonya Blythe (clerk)
Members of the public

Tony Adams (County Councillor)
Lisa Starling (District Councillor)

Prior to the commencement of the meeting, Councillors signed their acceptance of office forms.

1 To elect the for the forthcoming year

JB was proposed, seconded and elected as Chairman for the election of Chairman item.

BB was proposed, seconded and elected as Chairman for the forthcoming year.

2 To elect the vice Chairman for the forthcoming year

JB was proposed, seconded and elected as vice-chairman for the ensuing year.

3 Chairman's Welcome and announcements and apologies for absence

Apologies were received and accepted from Ben Bates and Peter Knowles.

Apologies noted from Dave Thomas, new district councilor.

4 To receive members' declarations of interests and consider requests for dispensations

No matters declared.

5 To ratify the minutes of the meeting held on 9 April 2019

The minutes were **agreed** and signed as being a true record of the meeting.

6 Matters arising from the minutes of the previous meeting

None

7 Police Report

The report had not been received.

8 Reports from County & District Councillors.

- 8.1 TA advised that he would chase for progress on the installation of the "not suitable for HGV" signs.

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 9 APRIL 2019

- 8.2 LS advised that she had not received a handover from previous councilors and so was currently learning local issues. Councillors responded that they were pleased to finally have an engaged district councilor.

9 To allow the public to raise matters

The Recreation Ground Committee reported that they had held their AGM where a profit for the year had been reported. The picnic in the park had proved to be a successful community event and had made £230.

10 To resolve to adopt the power of general competence

Due to having over 2/3 elected members and a qualified Clerk, the Council was eligible to adopt the Power of General Competence. This was discussed and it was resolved that it be adopted.

11 To consider and re-confirm the following policies:-

- 11.1 Code of Conduct
- 11.2 Standing Orders
- 11.3 Financial Regulations

The above policies had not been amended from the previous year, and were all agreed.

12 To agree appointments to portfolio holder roles

- Traffic and Highways
- Finance and Communications
- Amenities and Assets
- Recreation Ground
- Planning
- Data Protection

It was agreed to delay the item until the next meeting when more councilors would be present.

13 To receive information on Highway matters

It was agreed that ongoing monitoring of SAM2 cameras would be added to the next agenda, in light of the change in Councillors. ACTION CLERK.

14 To note / action the following correspondence

- 14.1 CPRE - A green belt for Norwich. Councillors supported the premise and noted that they worked to protect the local environment.
- 14.2 Broadland Council - Street numbering. Noted.
- 14.3 Mill Lane traffic. Correspondence had been received from a resident regarding increased use of Mill Lane by HGVs, especially by Drury's Environmental Services. TA agreed to ask Highways if they were aware of any local projects that could be

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 9 APRIL 2019

causing the increase.

14.4 Correspondence received since publication of the agenda

None.

15 To consider planning applications

15.1 None.

15.2 To consider any applications received after the agenda was published.

None.

15.3 To ratify Planning responses sent since the last meeting

None.

16 To consider financial matters

16.1 The following payments were **agreed**:

To agree to the following payments:

- Clerks Salary and Expenses (April) - £227.48 (SO of £153.20 paid on 1 April), cheque for £33.88
- Mr Sibley (grounds maintenance) £186.60
- Clare Morton (internal audit) £25
- Norfolk Parishes Training and Support (Councillor training) £48

16.2 To note income

- CIL £3,274.61
- Precept 5,922.50

16.3 To note a mis-payment from Norfolk County Council. It was noted that NCC had paid FPC the recreation ground's recycling credits. This would be taken from the grass cutting payment later in the year.

16.4 The updated accounts were noted. The Clerk responded to a question regarding the annual reserves.

16.5 To consider and agree the annual governance statement 2018-19.
The annual governance statement was considered and agreed. This was signed by the Chairman and Clerk.

16.6 To consider and agree the annual accounting statement 2018-19.
This was considered and agreed. The Chairman signed the document.

Clerk to submit annual return to the external auditors.

16.7 It was noted that Felthorpe Cricket Club had asked to attend the next meeting to discuss various issues. They would be asked to bring their annual accounts.

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 9 APRIL 2019

17 To receive updates on Councillor portfolios / Village Matters (items for information only)

- 17.1 Parish fete to be added to next agenda to discuss FPCs attendance.
- 17.2 The recreation ground committee were reminded that FPC had put money aside in the budget to help with playground inspections and maintenance.
- 17.3 GB reported that the Facebook page was still popular with comments being received.
- 17.4 Potholes on Taverham Road and The Street would be reported. The broken post on the left hand side of first narrowing at the start of the lay-by approaching from the Taverham Road end of the Street, had still not been replaced after three requests.
- 17.5 It was sadly reported that John Self, former Chairman, had passed away. A sympathy card would be sent.

18 To receive items for the next agenda

Councillor portfolios
Village fete
SAM2 Cameras

Date of next meeting: Tuesday 4 June 2019

Meeting closed at 21.10