

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 9 APRIL 2019

Present:

Ben Bates (in the chair)
Andrew Cooper
Graham Buckley

Andrew Elsdon
Paula Carter
John Bebbington
Peter Knowles

Also in attendance:

Sonya Blythe (clerk)
Glen Tuck (Felthorpe Cricket Club)
Dave Thomas (District Councillor)

Tony Adams (County Councillor)
Lisa Starling (District Councillor)

1 Chairman's Welcome and announcements and apologies for absence

None received.

2 To receive members' declarations of interests and consider requests for dispensations

No matters declared.

3 To ratify the minutes of the meeting held on 14 May 2019

The minutes were **agreed** and signed as being a true record of the meeting.

AE arrived at 20.05

4 Matters arising from the minutes of the previous meeting

None raised.

5 Police Report

The report had not been received.

GB reported that the police liaison officer had joined social network Next Door

6 Reports from County Councillor.

TA reported the following:

- That the "not suitable for HGVs" signs should be installed by the end of July.
- He had emailed NCC regarding additional HGV movements through the parish, who had said that they would investigate.
- He had contacted NCC regarding Highway Ranger visits to the parish and asked to be kept informed of any work that they carried out in the parish in the future.

7 To allow the public to raise matters

None present

8 To receive an update from Felthorpe Cricket Club

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL HELD IN THE PAVILION ON TUESDAY 9 APRIL 2019

Glen Tuck, representing the cricket club, requested that the council consider the grant request at item 16.3, after turning down the request the previous year. He felt that the cricket club had received inadequate funding support from FCP over the years, and asked what the council did to provide for under-13s in the parish. He believed that FPC had agreed to pay 50% of the grounds maintenance costs of the cricket club annually in 2013, and this had not been upheld. Finally he asked when the roller, purchased in 2016 for the cricket club to use, would be donated to them on a permanent basis.

LS and DT joined the meeting at 20.18

Councillors felt concerned by the attitude of the cricket club as substantial grants had been given since 2013 for equipment such as cricket nets and the roller. BB confirmed that the grant request would be considered further down the agenda. He advised that grants were agreed and made on an annual basis rather than being agreed for several years ahead, but asked that the Clerk check the minutes from 2013 to see if such an agreement had been made. The Clerk noted that no grants had been paid for grounds maintenance since 2013 because the cricket club had failed to submit any grant requests until 2018. The roller had been purchased for the cricket clubs use and, although it was unlikely it would be required by anyone else in the parish, it had been paid for by public money and so could not just be given away. FPC continued to pay the annual insurance for it.

Post meeting note: minutes from 2013 showed no record of agreeing to on-going grounds maintenance payments.

9. **To consider the on-going maintenance of the SAM2 cameras**

Due to a change in Councillors it was important to ensure that enough Councillors were trained to move the SAM2 cameras and interrogate the data. BB to show PK how to do this.

10. **Reports from District Councillors**

LS and DT were welcomed to the meeting. They reported that they had set up a Facebook page for parishioners to contact them. Details would be forwarded to the Clerk for circulation.

DT reported that a potential development may take place on the land west of Horsford – Houghton Plantation. BB advised that FPC had been consulted and that the Felthorpe Fuel Allotment Charity had stated that Felthorpe Common, of which they were trustees, would be left as woodland and not developed.

TA left 20.50

11. **To discuss attendance at the parish fete**

The fete would be held on 21 July and councillors agreed to man an information stall again in order to meet parishioners. AE **agreed** to create a display board, highlighting activities from the past year.

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 9 APRIL 2019

GB suggested that a scheme to improve Broadland on Taverham Road could be a future project for FPC. He would keep councillors informed of Openreach's commissioning of the cabinet on the corner of Nash Road.

12. To agree appointments to portfolio holder roles

The following appointments were **agreed**:

- Traffic and Highways - BB / PK
- Finance and Communications - GB
- Amenities and Assets - JB
- Recreation Ground – PC / AE
- Planning - AC
- Data Protection – AE
- Cricket club - GB

13. To receive information on Highway matters

13.1 BB reported that traffic levels had dropped, with around 4500 vehicles now using The Street per day.

13.2 BB advised that the western link options would be taken to NCC Cabinet in July to decide upon a route.

14 To note / action the following correspondence

14.1 Internal audit report – noted

14.2 Western link update – covered at item 13.2.

14.3 Correspondence received since publication of the agenda

None.

15 To consider planning applications

None.

15.1 To consider any applications received after the agenda was published.

None.

15.2 To ratify Planning responses sent since the last meeting

None.

16 To consider financial matters

16.1 The following payments were **agreed**:

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 9 APRIL 2019

To agree to the following payments:

- Clerks Salary and Expenses (May) - £227.48 (SO of £153.20 paid on 1 June), cheque for £33.88
- HMRC (1st quarter tax) £121.20

16.2 To note income

- £0

GT left the meeting at 21:30

16.3 To consider the annual grant requests:

- St Margaret's PCC (grounds maintenance) – **agreed** to donate £750.
- Felthorpe Cricket Club (grounds maintenance) - **agreed** to donate £630 from the by-election fund, as funding had not been put aside for this.
- Scotty's Little Soldiers – no donation granted as could not identify local use.
- Norfolk Accident Rescue Service – no donation as this year's budget line for donations had now been used.

The roller used by the cricket club was discussed. It was **agreed** that it would be gifted to the cricket club after ten years, as the end of 2025. In the mean time FPC would continue to pay the insurance.

17 **To receive updates on Councillor portfolios / Village Matters (items for information only)**

No matters raised.

18 **To receive items for the next agenda**

None raised.

Date of next meeting: Tuesday 2 July 2019

Meeting closed at 21.55