

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 2 JULY 2019

Present:

Ben Bates (in the chair)
Andrew Cooper
Graham Buckley

Andrea Elsdon
Paula Carter
John Bebbington
Peter Knowles

Also in attendance:

Sonya Blythe (clerk)

Tony Adams (County Councillor)
Lisa Starling (District Councillor)

1 Chairman's Welcome and announcements and apologies for absence

None received.

2 To receive members' declarations of interests and consider requests for dispensations

JB in respect of item 12 as a near neighbor of the property.

3 To ratify the minutes of the meeting held on 4 June 2019

The minutes were **agreed** and signed as being a true record of the meeting, subject to the following corrections:

Attendees: Andrew Elsdon corrected to Andrea Elsdon
Item 11 – Broadband corrected to Broadland

4 Matters arising from the minutes of the previous meeting

Item 11 – parish fete. It was agreed to highlight the following on the parish council stand: telephone box book swap; parish gateways; SAM2 cameras, priority signs at narrowings; village pride day, trod footpath, grants to parish organisations. AE to pull information together.

5 Police Report

The report had not been received.

6 Reports from County Councillor and District Councillors.

6.1 TA reported the following:

- There had been a fatality at the Taverham Road / Reepham Road crossroads
- The damaged post on the narrowing on The Street had been replaced

TA was asked to ascertain how many accidents had occurred at the junction in recent years.

6.2 LS reported the following:

- DT had been looking into the quality of Broadband on Taverham Road

**MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 2 JULY 2019**

- She had attended a meeting on affordable housing which had considered removing the criteria for tenants to have a local connection. This would be discussed further by district councillors.

7 To allow the public to raise matters

None present

8 To receive the updated risk register

The updated risk register was considered and agreed.

9. To receive the updated asset list and consider the annual inspection

The annual inspection of assets, undertaken by JB, was reported on as follows:

- Benches - checked and OK
- Notice boards – checked and OK.
- Well – checked and OK.
- Bus shelter – OK, some minor works required to tidy it up
- Phone box – checked and OK
- Printer – checked by clerk and OK
- Village sign – checked and OK
- Defib – Checked in February 2019 and pads replaced
- Bins – checked and OK
- Roller – JB to inspect during July
- Gateways – checked and OK
- SAM2 – Moved and checked monthly by BB

It was also noted that the village post box had graffiti on it, which JB offered to try and remove.

The asset list was accepted by councillors.

10. To receive information on Highway matters

BB reported that recent figures from the SAM2 cameras showed that 5000 vehicles a day still passed through The Street. The top recorded speed had been 70mph and 30% of vehicles had broken the speed limit.

11 To note / action the following correspondence

11.1 Felthorpe Cricket club had written to thank FPC for the grant that had been agreed at the previous meeting. JB noted that he would attend the club to check on the roller and observe a training session.

11.2 Parish partnership fund 2020 – it was agreed to apply for two more road narrowings in order to complete the parish traffic plan from 2015. BB to arrange a quote. TA also advised that his annual £6000 would be committed to Felthorpe in 2020.

11.3 Community land trust conference - noted.

MINUTES OF THE MEETING OF FELTHORPE PARISH COUNCIL
HELD IN THE PAVILION ON TUESDAY 2 JULY 2019

Correspondence received since publication of the agenda

11.4 None.

12 To consider planning applications

12.1 20190936 - Proposed Front and Rear Extension, Raise Roof and Convert Roof Space, Oakdene, 2 The Street. No objection.

12.2 To consider any applications received after the agenda was published.

None.

12.3 To ratify Planning responses sent since the last meeting

None.

13 To consider financial matters

13.1 The following payments were **agreed**:

To agree to the following payments:

- Clerks Salary and Expenses (June) - £227.48 (SO of £153.20 paid on 1 July), cheque for £33.88
- Mr Sibley (grounds maintenance) £540
- St Margaret's PCC (ground maintenance) £750
- Cricket club (grounds maintenance) £630

13.2 To note income

- £0

14 To receive updates on Councillor portfolios / Village Matters (items for information only)

BB and PK to arrange to meet to show PK how to move the SAM2 cameras.

15 Items for next Agenda

- Grass cutting contract
- Public right of way behind recreation ground field (PK)

Date of next meeting: Tuesday 3 September 2019

Meeting closed at 21.05